



P.O. Box 1170 | 1090 E. Union Street San Luis, AZ 85349 | P: (928) 341-8520 F: (928) 341-8539

MEMORANDUM

TO: Honorable Mayor Nieves Riedel, Members of the San Luis City Council, Jenny Torres, Acting City Manager; Sonia Cornelio, City Clerk; and Olivia Jenkins, Administrative Services Manager

FROM: Melissa Lopez, Deputy City Clerk

DATE: April 16, 2025

SUBJECT: Monthly Reports for March 2025

The monthly reports submitted for March 2025 are attached. If you have any questions, please feel free to contact the pertinent department.

Thank you.

**MONTHLY REPORTS
DEPARTMENT ROSTER**

MONTH OF: March 2025

DEPARTMENT	TURNED IN		MISSING
Administration-Communications Division	X		
Billing & Collections	X		
Development Services	X		
Economic Development	X		
Engineering	X		
Fire Department	X		
Human Resources Department	X		
Information Technology Department	X		
Parks and Recreation Department	X		
Police Department	X		
Public Works Department	X		
Risk Management	X		
San Luis Municipal Court	X		

TOTAL DEPARTMENTS : 13

TURNED IN: 13

MISSING: 0

SOCIAL MEDIA METRICS



@SANLUISAZGOV
MARCH 2025

facebook

Audience - total followers 20,646

32.8% of views are coming from San Luis, AZ residents.



Top Content Formats (measured by reach)

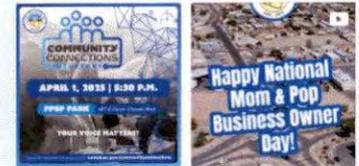
Photos	45,419
Videos	9,991
Multi Photo	42,160
Text	1,930
Links	8,455
Others	10,984
Stories	6,471
Reels	21,667

Total Published Content Breakdown
25 Photos - 5 Videos - 21 Stories - 2 Text - 7 Reel

Instagram

Audience - total followers 4,025

38.2% of views are coming from San Luis, AZ residents



Final Community Connections Event! ...
Fri Mar 14, 10:00am
7.8K likes, 15 comments, 3 shares

It's National Mom & Pop Business Owner...
Sat Mar 29, 12:47pm
7.5K likes, 131 comments, 7 shares, 67 reposts

Top Posts by views

Total Published Content Breakdown
43 Feed Post - 53 Stories



Total Reach 96snSS
Total New Post 2
Total Followers 1,065

LinkedIn

Impressions 1,904
Total Followers 780
Page visits 113



Highest Reach



Highest Impressions - 349

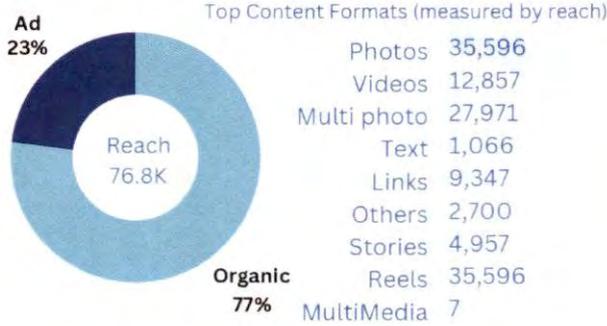
@SANLUISAZPARKS

MARCH 2025



Audience - total followers 14,623

38.7% of views are coming from San Luis, AZ residents



Total Published Content Breakdown

34 Stories - 14 Photos - 0 Videos - 3 Text - 6 Reels



Audience - total followers 1,357

49.1% of views are coming from San Luis, AZ residents

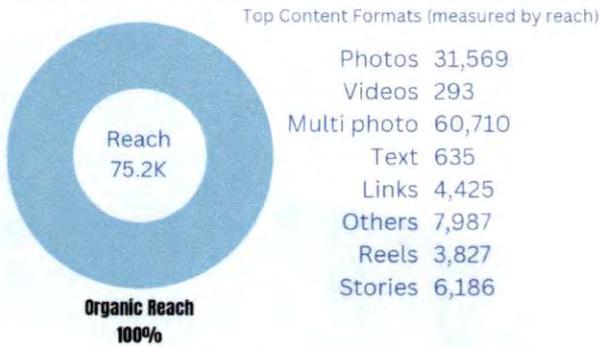


@SLPDAZ

MARCH 2025

Audience - total followers 27,336

27% of views are coming from San Luis, AZ residents



Total Published Content Breakdown

9 Photos - 3 Stories - 3 Links - 2 Reels

Audience - total followers 1,771

22.9% of views are coming from San Luis, AZ residents

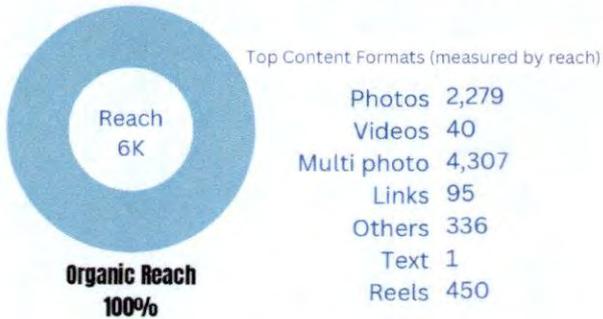


@SLFDAZ

MARCH 2025

Audience - total followers 3,072

42.1% of views are coming from San Luis, AZ residents



Total Published Content Breakdown

5 Stories - 4 Photos - 1 Text - 1 Reels

Audience - total followers 913

33.7% of views are coming from San Luis, AZ residents

8 Feed Post - 4 Stories



SANLUISAZ.GOV METRICS

TOP 20 MOST VISITED PAGES

MARCH 2025

<input type="checkbox"/>	Page title and screen class ▾	+	↓ Views	Active users
<input type="checkbox"/>	Total		296,528 100% of total	45,991 100% of total
<input type="checkbox"/>	1 BWC San Luis, AZ - Official Website		256,139 (86.38%)	38,297 (83.27%)
<input type="checkbox"/>	2 San Luis, AZ - Official Website Official Website		15,774 (5.32%)	5,008 (10.89%)
<input type="checkbox"/>	3 Search • San Luis, AZ • CivicEngage		2,802 (0.94%)	724 (1.57%)
<input type="checkbox"/>	4 Be Active San Luis, AZ - Official Website		1,661 (0.56%)	1,099 (2.39%)
<input type="checkbox"/>	5 Agendas & Minutes San Luis, AZ - Official Website		1,319 (0.44%)	484 (1.05%)
<input type="checkbox"/>	6 Listen Live San Luis, AZ - Official Website		635 (0.21%)	302 (0.66%)
<input type="checkbox"/>	7 Parks & Recreation San Luis, AZ - Official Website		624 (0.21%)	376 (0.82%)
<input type="checkbox"/>	8 Utility Bill Payments San Luis, AZ - Official Website		597 (0.2%)	392 (0.85%)
<input type="checkbox"/>	9 Alert Center • Road Closure - 10th Ave. between Cesar Chavez		488 (0.16%)	341 (0.74%)
<input type="checkbox"/>	10 Alert Center • San Luis, AZ • CivicEngage		486 (0.16%)	293 (0.64%)
<input type="checkbox"/>	11 Apply San Luis, AZ - Official Website		481 (0.16%)	322 (0.7%)
<input type="checkbox"/>	12 RSS • San Luis, AZ • CivicEngage		430 (0.15%)	344 (0.75%)
<input type="checkbox"/>	13 Staff Directory • San Luis, AZ • CivicEngage		430 (0.15%)	191 (0.42%)
<input type="checkbox"/>	14 Bid Postings • San Luis, AZ • CivicEngage		415 (0.14%)	242 (0.53%)
<input type="checkbox"/>	15 Municipal Court San Luis, AZ - Official Website		412 (0.14%)	226 (0.49%)
<input type="checkbox"/>	16 My Account • San Luis, AZ • CivicEngage		397 (0.13%)	236 (0.51%)
<input type="checkbox"/>	17 City Council San Luis, AZ - Official Website		313 (0.11%)	214 (0.47%)
<input type="checkbox"/>	18 Document Center • San Luis, AZ • CivicEngage		305 (0.1%)	212 (0.46%)
<input type="checkbox"/>	19 News Flash • San Luis, AZ • CivicEngage		297 (0.1%)	226 (0.49%)
<input type="checkbox"/>	20 Departments San Luis, AZ - Official Website		267 (0.09%)	178 (0.39%)

City of San Luis
Finance Department
Billing & Collections Division
Water - Wastewater - Solid Waste - Business License



Operations Monthly Report
March 2025

Billing and Collections Monthly Report

Bills

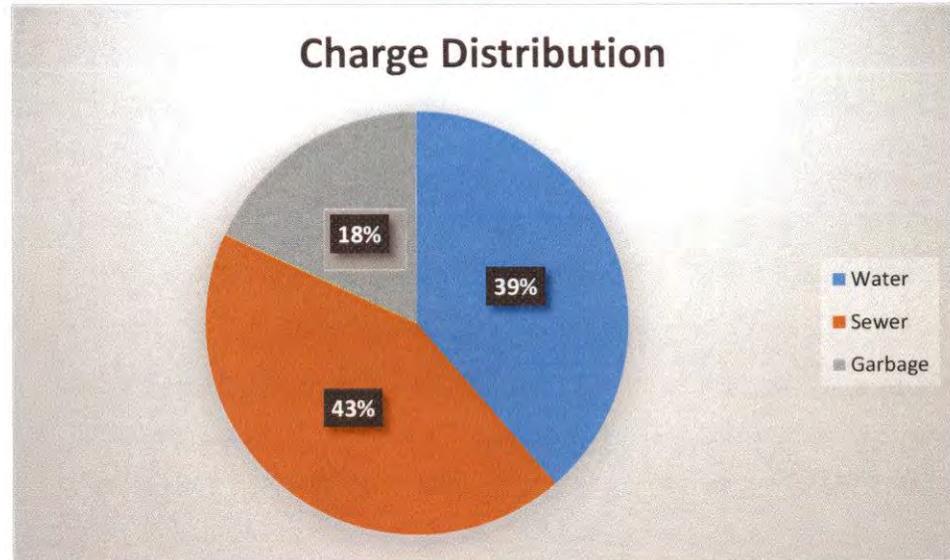
Date Bills Mailed 4/1/2025
 Number of Accounts Billed 9,294
 Current Charges \$ 1,252,253.33

Charge Distribution

Water \$ 484,650.41
 Sewer \$ 540,895.05
 Garbage \$ 226,707.87

Account Distribution

Residential 8805
 Commercial 290
 City 149
 School 30
 Government 20



Revenue Collected

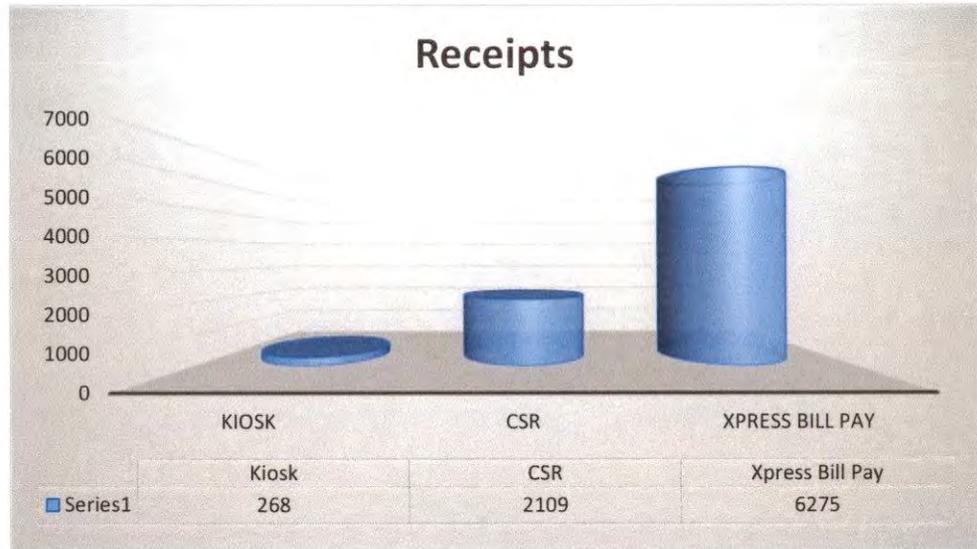
Miscellaneous Revenues	\$1,765,005.66
Utilities	\$1,233,401.00
Fire Department	\$97,641.66
City Utility Accts.	\$73,228.52
Public Works	\$62,305.00
Development Services	\$62,172.30
Parks & Recreation	\$4,169.50
Police Department	\$4,060.00
Senior Center Meals - WACOG	\$2,206.00
Parking Meters	\$1,374.54
Total	\$3,305,564.18



Billing and Collections Monthly Report

Total Receipts

Customer Service Reps	
Cash	1121
Checks	233
Debit/Credit	990
Total	2344
XpressBillPay	
E-Check	2657
Credit/Debit	3920
Total	6577
Kiosk	
Cash	109
Credit/Debit	232
Total	341



Meter Reader Technicians

Move-In Accounts	90		Delinquent Notices	736
Garbage Related	159		Past Due Balance Reminders	328
Move-Out Accounts	40		Payment Arrangements	61
Water Related	296		Disconnections	58

Utility Assistance Program

Our funds for the utility assistance program has depleted its budget.

Water Conversion

Accounts Converted	687
Non-converted Accounts	173

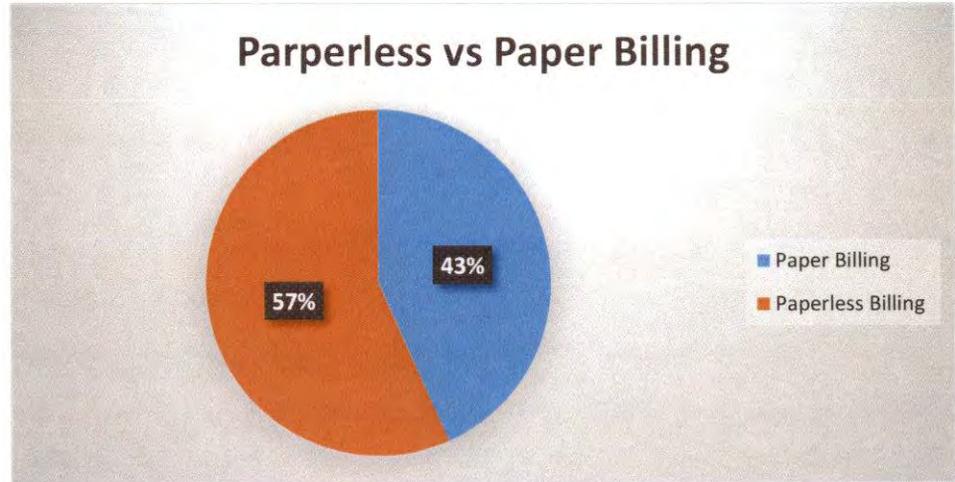
Collections

Accounts sent to collections	8		Accounts paid	2
Balance transferred to VCS	\$ 1,004.16		Amount paid	\$ 346.31
Total Accounts on Collections	297		Total Accounts paid	72
Total Amount	\$ 34,956.78		Amount Collected	\$ 7,746.87

Billing and Collections Monthly Report

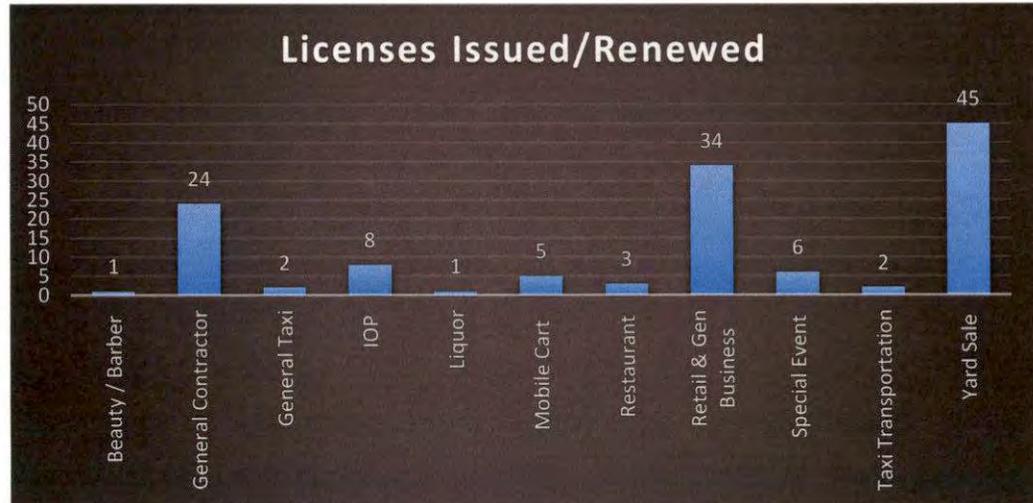
Paperless Billing

Paper Billing	4028
Paperless Billing	5266
Accounts on Autopay	2075



BUSINESS LICENSE

Licenses Issued/Renewed	
Beauty / Barber	1
General Contractor	24
General Taxi	2
IOP	8
Liquor	1
Mobile Cart	5
Restaurant	3
Retail & Gen Business	34
Special Event	6
Taxi Transportation	2
Yard Sale	45
Total	131



CITY OF SAN LUIS



DEVELOPMENT SERVICES DEPARTMENT

•P&Z • BUILDING SAFETY • CODE ENFORCEMENT • GIS •

OPERATIONS MONTHLY REPORT

MARCH 2025

Planning and Zoning Activity

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
P & Z Activities													
Zoning Applications - Residential			1										1
-Commercial/Industrial													0
CUP Applications -Residential													0
-Commercial/Industrial									1				1
Variance Applications -Residential													0
-Commercial/Industrial				1									1
Minor Variance Application -Residential									1				1
-Commercial/Industrial									1				1
General Plan -Minor Amendment													0
-Major Amendment													0
Subdivision Application -Preliminary Plat	1				1								2
-Final Plat Application	1				1								2
Lot Split / Lot Tie	1			1	2		1						5
Text Amendments													0
Continuation of Public Hearings													0
Total	3	0	1	2	4	0	1	0	3	0	0	0	14
P&Z Fees													
Zoning Applications - Residential			\$ 1,140.00										\$ 1,140.00
-Commercial/Industrial													\$ -
CUP Applications -Residential													\$ -
-Commercial/Industrial									\$ 1,000.00				\$ 1,000.00
Variance Applications -Residential													\$ -
-Commercial/Industrial				\$ 800.00									\$ 800.00
Minor Variance Application -Residential									\$ 300.00				\$ 300.00
-Commercial/Industrial									\$ 400.00				\$ 400.00
General Plan -Minor Amendment													\$ -
-Major Amendment													\$ -
Subdivision Application -Preliminary Plat	\$ 3,128.00				\$ 2,024.00								\$ 5,152.00
-Final Plat Application	\$ 2,428.00				\$ 1,324.00								\$ 3,752.00
Lot Split / Lot Tie	\$ 400.00			\$ 400.00	\$ 800.00		\$ 300.00						\$ 1,900.00
Text Amendments													\$ -
Continuation of Public Hearings													\$ -
Total Fees Paid (130-48000)	\$ 5,956.00	\$ -	\$ 1,140.00	\$ 1,200.00	\$ 4,148.00	\$ -	\$ 300.00	\$ -	\$ 1,700.00	\$ -	\$ -	\$ -	\$ 14,444.00

Building Safety Activity

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Permits Issued													
Residential - new	49	39	33	55	21	24	20	19	5	0	0	0	265
Multi-Family New	0	0	0	0	0	0	0	0	0	0	0	0	0
Residential - remodel	11	10	4	5	9	5	2	5	6	0	0	0	57
Residential - renovation	0	0	0	0	0	0	0	0	0	0	0	0	0
Residential - demolition	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Pit Set (includes installation fee)	0	0	0	0	0	0	0	0	0	0	0	0	0
RV - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal - Residential	60	49	37	60	30	29	22	24	11	0	0	0	322
Estimated Value of Permits	\$ 7,234,591.00	\$ 5,855,276.89	\$ 5,948,355.00	\$ 13,128,332.00	\$ 4,599,201.00	\$ 7,161,307.00	\$ 4,992,574.00	\$ 4,662,585.00	\$ 1,095,773.00	\$ -	\$ -	\$ -	\$ 54,677,994.89
Commercial - new	0	3	0	0	0	0	0	0	0	0	0	0	3
Commercial - remodel	1	1	1	0	1	1	1	2	1	0	0	0	9
Commercial - demolition	0	1	2	0	0	0	0	0	0	0	0	0	3
MH Commercial - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH commercial - Pit Set (includes installation fee)	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal - Commercial	1	5	3	-	1	1	1	2	1	0	0	0	15
Estimated Value of Permits	\$ 180,000.00	\$ 3,767,749.00	\$ 110,000.00	\$ -	\$ 150,000.00	\$ 12,000.00	\$ 180,000.00	\$ 17,500.00	\$ 60,000.00	\$ -	\$ -	\$ -	\$ 4,477,249.00
City Exempt	0	0	0	1	0	0	1	2	1	0	0	0	5
Electrical Permit	1	4	2	2	2	1	0	3	2	0	0	0	17
Fence	0	0	0	0	0	0	0	0	0	0	0	0	0
Fire Sprinkler System	0	0	0	0	0	0	0	0	0	0	0	0	0
Grading	0	0	1	0	0	1	0	0	0	0	0	0	2
HVAC Permit	1	0	2	0	0	0	0	0	1	0	0	0	4
Permits Renewed/Change Sub-contractor	0	0	0	0	0	0	0	0	0	0	0	0	0
Building	0	0	0	0	0	0	1	1	1	0	0	0	3
Plumbing Permit	0	0	0	0	0	0	0	1	0	0	0	0	1
Re-issue Cert. of Occupancy	0	0	0	0	0	0	0	0	0	0	0	0	0
Signs	6	0	0	0	1	0	1	0	1	0	0	0	9
Solar Permit	8	12	15	11	7	14	7	5	9	0	0	0	88
Swimming Pools	0	1	1	1	2	0	0	1	1	0	0	0	7
Tower Antenna Inst.	1	0	0	0	0	0	0	0	3	0	0	0	4
Subtotal - Other	17	17	21	15	12	16	10	13	19	0	0	0	140
Estimated Value of Permits	\$ 467,953.76	\$ 319,628.24	\$ 506,371.18	\$ 513,892.18	\$ 162,644.74	\$ 536,224.64	\$ 182,398.36	\$ 190,663.60	\$ 514,318.53	\$ -	\$ -	\$ -	\$ 3,394,095.23
Total Permits Issued	78	71	61	75	43	46	33	39	31	0	0	0	477
Total Estimated Value of Permits	\$ 7,882,544.76	\$ 9,942,654.13	\$ 6,564,726.18	\$ 13,677,224.18	\$ 4,911,845.74	\$ 7,709,531.64	\$ 5,354,972.36	\$ 4,870,748.60	\$ 1,670,091.53	\$ -	\$ -	\$ -	\$62,584,339.12

Certificates of Occupancy

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Certificates of Occupancy													
Residential - new	27	31	30	52	51	52	40	48	37				
Multi-Family - new	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
RV - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial- Change of Occ.	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial-New & Remodel	0	0	0	0	1	0	0	0	3	0	0	0	0
MH Commercial - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH commercial - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Certificates of Occupancy	27	31	30	52	52	52	40	48	40	0	0	0	372
Certificates of Completion													
Residential	2	4	7	7	7	6	3	4	4	0	0	0	44
Multi-Family	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
RV - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	1	0	0	0	0	0	0	0	2	0	0	0	3
MH Commercial - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH commercial - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Certificates of Completion	3	4	7	7	7	6	3	4	6	0	0	0	47
<p><i>All new construction (residential/commercial/industrial) receives a Certificate of Occupancy when the building has cleared all inspections and is ready to be occupied.</i></p> <p><i>Any remodels, renovations, additions, or other construction (residential/commercial/industrial) receives a Certificate of Completion when the building has cleared all inspections. and is ready to be occupied. This may also be referred to as a Certificate of Zoning Compliance.</i></p>													

Bldg Safety Fees

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Permit Fees													
Building Permit Fee	\$ 69,462.00	\$ 83,674.00	\$ 56,108.00	\$ 107,674.00	\$ 42,316.00	\$ 60,574.00	\$ 42,974.00	\$ 38,852.00	\$ 14,208.00	\$ -	\$ -	\$ -	\$ 515,842.00
Plan Check Fee	\$ 6,108.30	\$ 15,040.27	\$ 9,036.20	\$ 6,147.50	\$ 5,591.30	\$ 15,652.80	\$ 4,540.90	\$ 7,472.20	\$ 3,537.30	\$ -	\$ -	\$ -	\$ 73,126.77
Deposit for Res Plan Checks-Remodels only	\$ -	\$ -	\$ -	\$ -	\$ (200.00)	\$ -	\$ -	\$ -	\$ (300.00)	\$ -	\$ -	\$ -	\$ (500.00)
MH Permit Fee - Pit Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MH Permit Fee - Ground Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Electrical Permits	\$ 108.00	\$ 471.00	\$ 216.00	\$ 216.00	\$ 216.00	\$ 163.00	\$ -	\$ 316.00	\$ 216.00	\$ -	\$ -	\$ -	\$ 1,922.00
Plumbing Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ 50.00
HVAC Permits	\$ 260.00	\$ -	\$ 520.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 260.00	\$ -	\$ -	\$ -	\$ 1,040.00
Fire Sprinkler Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Solar Permits	\$ 820.00	\$ 2,830.00	\$ 2,700.00	\$ 2,800.00	\$ 1,500.00	\$ 2,500.00	\$ 1,450.00	\$ 750.00	\$ 2,350.00	\$ -	\$ -	\$ -	\$ 17,700.00
Fire Dept. Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Demolition Permits	\$ -	\$ 50.00	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150.00
Total Permit Fees(131-40135)	\$ 76,758.30	\$ 102,065.27	\$ 68,680.20	\$ 116,837.50	\$ 49,423.30	\$ 78,889.80	\$ 48,964.90	\$ 47,440.20	\$ 20,271.30	\$ -	\$ -	\$ -	\$ 609,330.77
Utility Fees													
Water Connection Fee(100-43010)	\$ 22,050.00	\$ 29,329.39	\$ 14,400.00	\$ 23,850.00	\$ 9,450.00	\$ 10,350.00	\$ 9,000.00	\$ 8,100.00	\$ 2,250.00	\$ -	\$ -	\$ -	\$ -
WW Connection Fee(100-43115)	\$ 22,050.00	\$ 19,800.00	\$ 14,400.00	\$ 23,850.00	\$ 9,450.00	\$ 10,350.00	\$ 9,000.00	\$ 8,100.00	\$ 2,250.00	\$ -	\$ -	\$ -	\$ -
Total Utility Fees	\$ 44,100.00	\$ 49,129.39	\$ 28,800.00	\$ 47,700.00	\$ 18,900.00	\$ 20,700.00	\$ 18,000.00	\$ 16,200.00	\$ 4,500.00	\$ -	\$ -	\$ -	\$ 248,029.39
Impact Fees													
Water Impact Fee (100-45025)	\$ 26,558.00	\$ 27,277.00	\$ 17,886.00	\$ 28,726.00	\$ 11,382.00	\$ 13,008.00	\$ 10,840.00	\$ 9,756.00	\$ 2,710.00	\$ -	\$ -	\$ -	\$ 148,143.00
WW Impact Fee(100-45025)	\$ 44,688.00	\$ 43,775.00	\$ 29,184.00	\$ 48,336.00	\$ 19,152.00	\$ 21,888.00	\$ 18,240.00	\$ 16,416.00	\$ 4,560.00	\$ -	\$ -	\$ -	\$ 246,239.00
Public Safety Impact Fee(100-45030)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks Impact Fee(100-45005)	\$ 36,897.00	\$ 35,203.12	\$ 24,096.00	\$ 39,909.00	\$ 15,813.00	\$ 18,825.00	\$ 15,060.00	\$ 13,554.00	\$ 3,765.00	\$ -	\$ -	\$ -	\$ 203,122.12
Streets Impact Fee(100-45035)	\$ 83,741.00	\$ 91,912.12	\$ 56,138.00	\$ 90,577.00	\$ 35,889.00	\$ 42,725.00	\$ 34,180.00	\$ 30,762.00	\$ 8,545.00	\$ -	\$ -	\$ -	\$ 474,469.12
Fire Impact Fee (860-45015.019)	\$ 27,538.00	\$ 37,203.13	\$ 18,546.00	\$ 29,964.00	\$ 11,802.00	\$ 14,050.00	\$ 11,240.00	\$ 10,116.00	\$ 2,810.00	\$ -	\$ -	\$ -	\$ 163,269.13
Police Impact Fee (860-45010.019)	\$ 21,486.00	\$ 26,691.15	\$ 14,718.00	\$ 24,084.00	\$ 9,366.00	\$ 11,150.00	\$ 8,920.00	\$ 8,028.00	\$ 2,230.00	\$ -	\$ -	\$ -	\$ 126,673.15
Administration Imp. Fee(100-45000)	\$ 15,092.00	\$ 20,705.08	\$ 9,856.00	\$ 16,324.00	\$ 6,468.00	\$ 7,700.00	\$ 6,160.00	\$ 5,544.00	\$ 1,540.00	\$ -	\$ -	\$ -	\$ 89,389.08
Total Impact Fees	\$ 256,000.00	\$ 282,766.60	\$ 170,424.00	\$ 277,920.00	\$ 109,872.00	\$ 129,346.00	\$ 104,640.00	\$ 94,176.00	\$ 26,160.00	\$ -	\$ -	\$ -	\$ 1,451,304.60
Miscellaneous Fees													
Replace Building Card	\$ 50.00	\$ 50.00	\$ 320.00	\$ -	\$ 130.00	\$ -	\$ 80.00	\$ 80.00	\$ 240.00	\$ -	\$ -	\$ -	\$ 950.00
Change subcontractor	\$ -	\$ -	\$ 75.00	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175.00
Re-Inspections	\$ 650.00	\$ 275.00	\$ 150.00	\$ 446.00	\$ 86.00	\$ 275.00	\$ 150.00	\$ 400.00	\$ 250.00	\$ -	\$ -	\$ -	\$ 2,682.00
Special Inspections	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00
Investigation Fee (Stop Work Order)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00
Building without permit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 96.00	\$ -	\$ -	\$ -	\$ 96
Plan Certification	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other-miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54.00	\$ 45.00	\$ -	\$ -	\$ -	\$ -	\$ 99.00
Fee for use of outside consultants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Misc. Fees (131-48000)	\$ 700.00	\$ 325.00	\$ 545.00	\$ 496.00	\$ 316.00	\$ 325.00	\$ 284.00	\$ 525.00	\$ 686.00	\$ -	\$ -	\$ -	\$ 4,202.00
TOTAL	\$ 377,558.30	\$ 434,286.26	\$ 268,449.20	\$ 442,953.50	\$ 178,511.30	\$ 229,260.80	\$ 171,888.90	\$ 158,341.20	\$ 51,617.30	\$ -	\$ -	\$ -	\$ 2,312,866.76

**Deposits for Res Plan Checks are included in the Plan Check Fee

Code Enforcement

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Cases Opened	24	19	16	14	18	17	16	18	17				159
Investigations	5	3	4	2	1	2	2	2	6				27
First Notice	15	12	11	8	9	6	8	10	9				88
Second/Final notices	7	6	6	4	7	8	4	7	3				52
Cases Closed due to compliance	15	21	20	13	13	17	18	17	14				148
Citations Given	3	2	2	0	0	1	1	0	1				10
Court Appearances	0	3	1	2	2	1	3	6	2				20
Red Tags	4	0	1	0	1	2	0	2	0				10
Abatement Notice	0	0	1	0	1	0	0	0	0				2

GIS

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
FORMAL GIS REQUESTS	31	29	33	26	30	24	29	33	36			0
ADDRESS VERIFICATION LETTERS	1	0	2	2	1	2	1	3	2			0
GIS PROJECTS:	Collected Las Brisas, Int Plaza Phase 2, Los Alamos, Las Brisas, BE 7a & 7b Las Quintas 1 & 2, 10th Ave, CO. 25th & 24th .											



ECONOMIC DEVELOPMENT

CITY OF SAN LUIS, ARIZONA

MARCH 2025 REPORT

1. BUSINESS ATTRACTION

- Completed the following Project Information Forms (PIF) and sent to the Arizona Commerce Authority (ACA) for San Luis sites consideration:
 - **Project Coco TRG**
 - Energetic material component manufacturer
 - 200 jobs and \$800M+ CAPEX
 - Followed up development timelines, incentive policies, and additional letters of support.

2. GOVERNMENT AFFAIRS



- 4FRONTED hosted a meeting between the City of San Luis and Sonora Governor Alfonso Durazo's international affairs team.
- Director hosted Arizona Commerce Authority to discuss expansion projects and community assets.

3. GRANTS

- Submitted Gila River Indian Community Grant Application for the "Kitchen In A Box" project in collaboration with Local First Arizona and City of San Luis Parks & Rec.

- Submitted USDOT's Rural and Tribal Technical Assistance Grant Program application for the Co 25th St Extension to Ave B design.
- Hosted first public hearing for upcoming CDBG RA (Regional Account) funds for the proposed Merrill Avenue Phase II Improvements Project.

4. COMMUNITY ENGAGEMENT

- Department launched the Historic and Cultural Based Economic Development Strategy with Designing Local



- ED Department attended the second Community Connection Forum hosted at City Hall.

5. OTHER ACTIVITIES

- Staff Yuma Chamber along with the ED Department are working together to host its first Good Morning Yuma event in San Luis. The event is planned for April with a special presentation from Onvida Health.
- Director attended Phoenix Summit: Legislation & Advocacy: Economic Development Impact hosted by AAED.

CITY OF SAN LUIS ENGINEERING DEPARTMENT

MONTHLY REPORT

March 2025



Engineering Department

Projects Under Construction

- Cesar Chavez Blvd (CCB) Water Improvements
 - Gutierrez-Canales Engineering (GCE) Construction installing watermain and water services between Main Street and 4th Ave.
- Cesar Chavez Blvd (CCB) Sewer Improvements
 - DPE Construction, Inc. installing sewer main and manhole at the intersection of Cesar Chavez Blvd and 10th Ave.
- Subdivisions
 - La Esperanza – Paving completed. Retaining walls, iron fence, sidewalks and basin in progress.
 - Los Mezquites Phase 4 and 5 – ABC Gravel and Retaining Walls
 - Bienestar 12 Phase 2 – Site grading, Water and Sewer.

Support to Public Works Department

- 5th Ave and Kenned Lane Road Improvements Project
 - Demolition, subgrade, subbase and curbing done by COSL Public Works.
 - Paving: DPE Construction, Inc.
 - Concrete: Hollis Brothers, LLC
- County 22nd street & 4th Ave Traffic Signal
 - Westmoor Electric has completed all the equipment installation, pending power to energize traffic signals.
 - APS poly phase inspections, encroachment permits
 - New Traffic pattern implemented on April 01, 2025.
- Mesa Street Stairway Railing Improvements
 - Maya's Construction, LLC is currently fabricating fencing. Installation is scheduled for April.
- Well Site #5 New Sewer Main
 - Yuma Valley Contractors, Inc. – waiting for materials to arrive.

Encroachment Permits

Engineering issued **5** Encroachment Permits (EP) during March:

- **EP-2025-27** DPE Construction, Bienestar 12 Phase 2 19th ave Water line crossing
 - **EP-2025-28** Westmoor Electric, County 22nd Street & 4th Ave Traffic Signals
 - **EP-2025-29** La Esperanza Estates – Subdivision entrance at intersection of Union St and 8th Ave.
 - **EP-2025-30** Unitech Communications, 4662 County 24th street, Cable, traffic signal, and bore.
 - **EP-2025-31** Cesar Chavez March of Life, 6th Ave and Urtuzuastegui Street
-

Current Project Pictures

Cesar Chavez Blvd, Water Improvements



- GCE water improvements at 4th Ave and Cesar Chavez Blvd. intersection.

Cesar Chavez Blvd, Sewer Improvements



- DPE conducting paving operations at 10th Ave and Cesar Chavez Blvd.

Bienestar 12 Phase 2



- Desert Excavating is working on site grading, water and sewer.
-

La Esperanza



- Grading, curb, paving, and retaining wall completed.

Los Mezquites Phase 4



- ABC gravel and retaining walls.
-

County 22nd street & 4th Ave Traffic Signal Installation



- Westmoor Electric conducting checks during installation.

County 23.5th street/San Luis Lane & Ave F Traffic Signal Installation



- DPE paving at Ave F and San Luis Ln intersection.
-

5th Ave and Kennedy Lane Road Improvements



- DPE paving at 5th Ave and Kennedy Lane intersection.

Mesa Street Stairway Railing Improvements



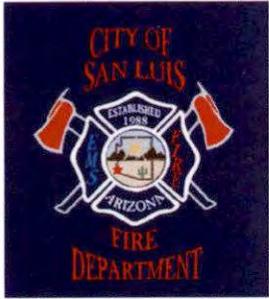
- Maya's Construction fabrication. Installation of railway is scheduled for April.

Other Tasks

The Engineering Team has been actively engaged in a variety of tasks related to both City and private projects. Key activities include:

- **Review of Design Plans and Submittals:** The team has thoroughly reviewed miscellaneous design plans and submittals for both City infrastructure projects and private developments.
- **Public Works Meetings:** The team attended coordination meetings focused on water, sewer, and traffic signal improvements, contributing to the planning and design stages.
- **Support for Other City Departments:** The team has also provided ongoing support to other City Departments as needed, ensuring smooth interdepartmental collaboration and project progress.

These efforts reflect the team's commitment to ensuring the effective design, coordination, and implementation of projects that benefit the City and surrounding areas.



SAN LUIS FIRE DEPARTMENT

Monthly Report



March 2025



EMERGENCY RESPONSE 911

San Luis Fire Department is committed to protecting our citizens by promptly responding to service calls throughout the city. Most of these calls involve structure fires, medical crises, vehicle accidents, hazardous material incidents, and other life-threatening situations. We also respond to non-emergency incidents, aiding our community when needed.

MARCH 2025

TOTAL FIRE INCIDENTS	3/2024	3/2025
Commercial Fires	0	0
Residential Fires	0	0
Vehicle Fires	0	0
False Alarm	13	0
Other Fires	5	2
Total Fire Incidents	18	2

EMS ENCOUNTERS	3/2024	3/2025
Refusals	33	31
Transport by SLFD	357	307
Transport by other	3	4
No patient contact	5	5
Total Transports	360	311
Total EMS Encounters	393	342

False Alarms	13	11
Fire Drills	0	0
Hazmat Incidents	3	2

Public Assistance	36	25
Community Paramedicine	14	12

MUTUAL AID & EMS TRANSPORTS

This service is crucial in ensuring effective public safety for the community. Through agreements with other fire agencies in Yuma County, departments can support one another during emergencies that exceed local resources, such as mass casualty incidents or large structural fires. SLFD frequently provides and receives mutual aid from the neighboring Somerton Cocopah Fire Department and Rural Metro Fire Department.

Mutual Aid Provided:	3/2024	3/2025
County	0	0
Somerton	3	0
Mexico	0	0
Transports:		
SLM1	38	8
SLM2	34	21
SLM3	83	7
SLM4	96	64
SLM5	101	105
SLM6	5	0
SLM7	-0	102
Somerton	3	3
HELO	0	1
Rural Metro	0	0
Yuma	0	0
TOTAL	360	311

DEPARTMENT SERVICES & COMMUNITY OUTREACH

The San Luis Fire Department takes great pride in serving our residents. In addition to emergency medical and fire services, SLFD offers First Aid and CPR classes, blood pressure screenings, and residential and commercial inspections. We also educate the public on fire prevention, smoke alarm maintenance, and overall fire safety. Additionally, we engage with the community through station tours and participation in local events.

March 2025

- Residential Inspections: **32**
Station 1- 20; Station 2: 12
- Community Paramedicine: **0**
- EMT Ride-Along Program: **6**
- Senior Center Blood Pressure Checks: **0**
- Heartsaver Classes (CPR): **2**
- Fire Drills: **0**
- Vaccine Clinics: **0**
- Community Events:
 1. **March 3, 2025**
Read Across America at Cesar Chavez Elementary School
 2. **March 6, 2025**
Read Across America at San Luis Preschool
 3. **March 7, 2025**
Read Across America at Rio Colorado Elementary School
 4. **March 7, 2025**
Read Across America at San Luis Middle School
 5. **March 11, 2025**
Read Across America at Ed Pastor Elementary School
 6. **March 13, 2025**
Chicanos Por La Causa Preschool Presentation
 7. **March 21, 2025**
Read Across America at Sun Valley Elementary School
 8. **March 22, 2025**
Ambulance was sent as a standby to St Patrick's Run
 9. **March 23, 2025**
Read Across America at Desert View Elementary School

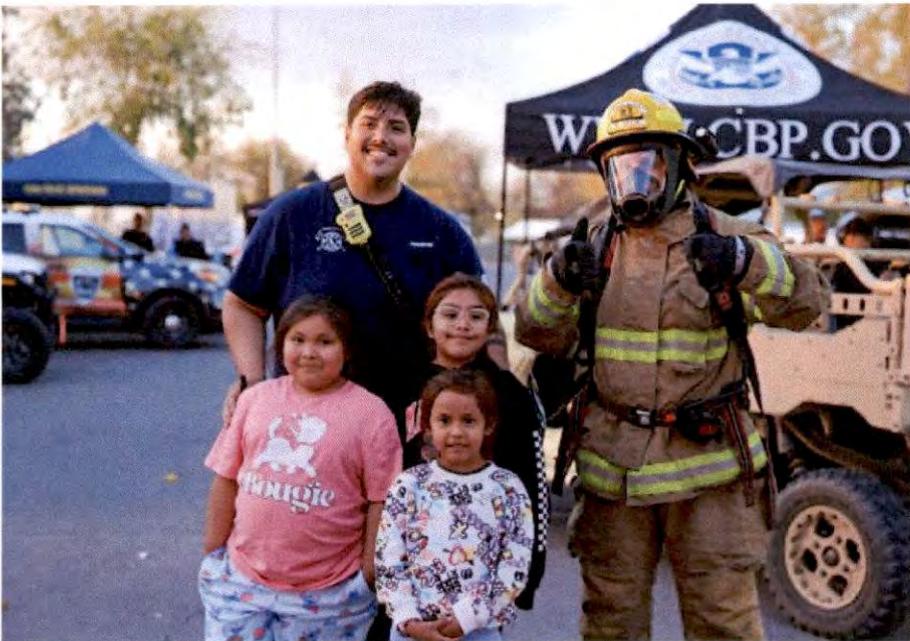
FIRE INSPECTOR

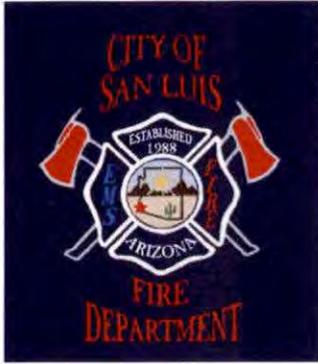
March 2025

- Commercial Inspections: **34**
- Suppression System Tests: **32**
- Meetings: **12**









San Luis Fire Department Monthly Training Reports

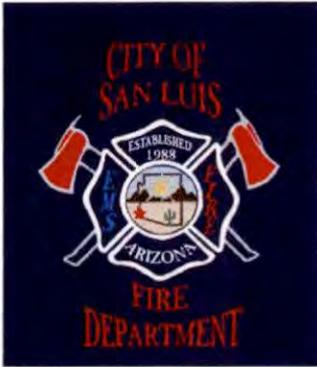
March 2025

Station No. 1

A-Crew

Captain E. Ramirez

Date	Subject	Time	Instructor	Total Hours
03/02/2025	Fire Engineer Training	0900-1100	E. Ramirez	2.0
03/07/2025	Fire: Hose Loads; Fire Engineer Training; EMS: Protocol Review	1000-1200	E. Ramirez	2.0
03/09/2025	Fire Engineer Training	0900-1100	E. Ramirez	2.0
03/11/2025	Fire: Hose Loads; Fire Engineer Training; EMS: Protocol Review	0900-1200; 1300-1500	E. Ramirez	5.0
03/16/2025	Fire Engineer Training	0900-1100	E. Ramirez	2.0
03/18/2025	Fire: Hose Loads and Fire Scenarios EMS: Scenarios	0900-1200; 1300-1500	E. Ramirez	5.0
03/20/2025	Fire Engineer Training	1000-1200; 1300-1500	E. Castro	4.0
03/25/2025	Fire: Fire Hoses EMS: EMS Protocols	1000-1200; 1300-1500	E. Ramirez	4.0
03/27/2025	Fire: 1410 EMS: Review Protocols	1000-1200; 1300-1500	E. Ramirez	4.0
03/29/2025	Fire: Incident Command EMS: Cardiac	1100-1400	E. Ramirez	3.0



San Luis Fire Department Monthly Training Reports

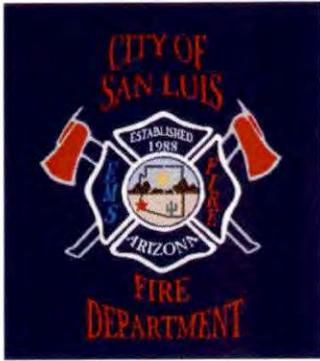
March 2025

Station No. 2

A-Crew

Captain J. Gonzalez

Date	Subject	Time	Instructor	Total Hours
03/02/25	Inspect maintenances all station	0900 to 1100	J. Gonzalez	2.0
03/07/25	FDC at medical mall	930 to 1130	J. Gonzalez	2.0
03/09/25	Ladders operation deploying new firefighter	0900 to 1100	J. Gonzalez I. Lopez	2.0
03/11/25	Forcible entry Tools cutting rebar with K12 New firefighters	0900 to 1000	J. Gonzales J. Browne	2.0
03/16/25	Ems training Review Drugs dosages	0900 to 1100	I. Lopez C. Ofalla	2.0
03/18/25	Fire House Loads new firefighter	830 to 1130	I. Lopez	2.0
03/20/25	Incident survey of East area and mapping	1000to 1200	J. Gonzalez	2.0
03/25/25	EMS Training + Tape and Chart	08300 to 1200	L. Cebreros, I. Lopez	3.0
03/27/25	Pump and ladder operation with new Fighters	0900 To 1100	J. Gonzales I. Lopez	2.0



San Luis Fire Department Monthly Training Reports

March 2025

Station No. 1 B-Crew Captain F. Felix

Date	Subject	Time	Instructor	Total Hours
03/01/25	Ladder operations	0900-1100	F. Felix	2.0
03/03/25	Ladders	0900-1100	F. Felix	2.0
03/05/25	Water supply evolutions 1410 Evolutions	0900-1100	F. Felix	2.0
03/10/25	Ropes and hoisting tools.	0900-1100	F. Felix	2.0
03/14/25	Hose Evolutions 1410	0900-1100	F. Felix	2.0
03/19/25	Hose evolutions Fire Hydrant connections	0900-1100	F. Felix	2.0
03/21/25	Forcible entry lecture Forcible Entry skills	0900-1200	J.Phillips	2.0
03/28/25	Hose evolutions Water supply	0900-1100	F. Felix	2.0

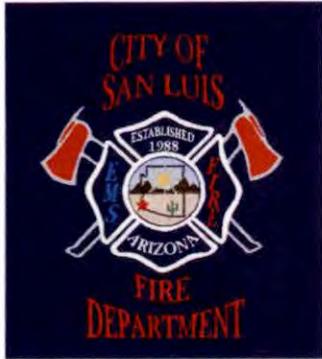


San Luis Fire Department Monthly Training Reports

March 2025

Station No. 1 C-Crew Captain C. Mora

Date	Subject	Time	Instructor	Total Hours
03/04/2025	Fire Attack Operations Fire Scence Up Review. Traget Solutions Videos.	0900-1200	C.MORA	3.0
03/06/2025	Fire Attack Operations Slicers Videos Youtube.	0900-1100	C.MORA	2.0
03/08/2025	Fire Attack Operations Slicers Videos Youtube.	0900-1100	C.MORA	2.0
03/13/2025	Fire Attack Operations Slicers Videos Youtube.	0900-1100	CMORA	2.0
03/17/2025	Fire Attack Operation Stratedic Modes Ofensive And Defensive Operations.	1300-1500	C.MORA	2.0
03/22/2025	<u>Fire Attack Operation Stratedicmodes Ofensive And Defensive Operations</u>	1300-1500	C.MORA	2.0
03/24/2025	Fire Attack Operations Attack Line Strectes	1300-1500	C.MORA	2.0
03/26/2025	Fire Attack Operations Attack Line Strectes	1000-1200	C.MORA	2.0
03/31//2025	Fire Attack Operations Attack Line Strectes	1000-1200	C.MORA	2.0



San Luis Fire Department Monthly Training Reports

March 2025

Station No. 2

C-Crew

Captain R. Rodarte

Date	Subject	Time	Instructor	Total Hours
03/04/25	Scene Size up Report	0900-1100	Video	2.0
03/06/25	Aerial Ops, L2 Pumping	0900-1100	A.Coronado	2.0
03/13/25	Essentials: Ch 13 Hose Ops & Fire Streams	0900-1100	R.Rodarte	2.0
03/17/25	Technical Rescue Support & Vehicle Extrucation	0900-1100	R.Rodarte	2.0
03/26/25	EMS: OnVida Protocols Review	0930-1230	Self-paced/ Zoom: Dr. Franco	2.0



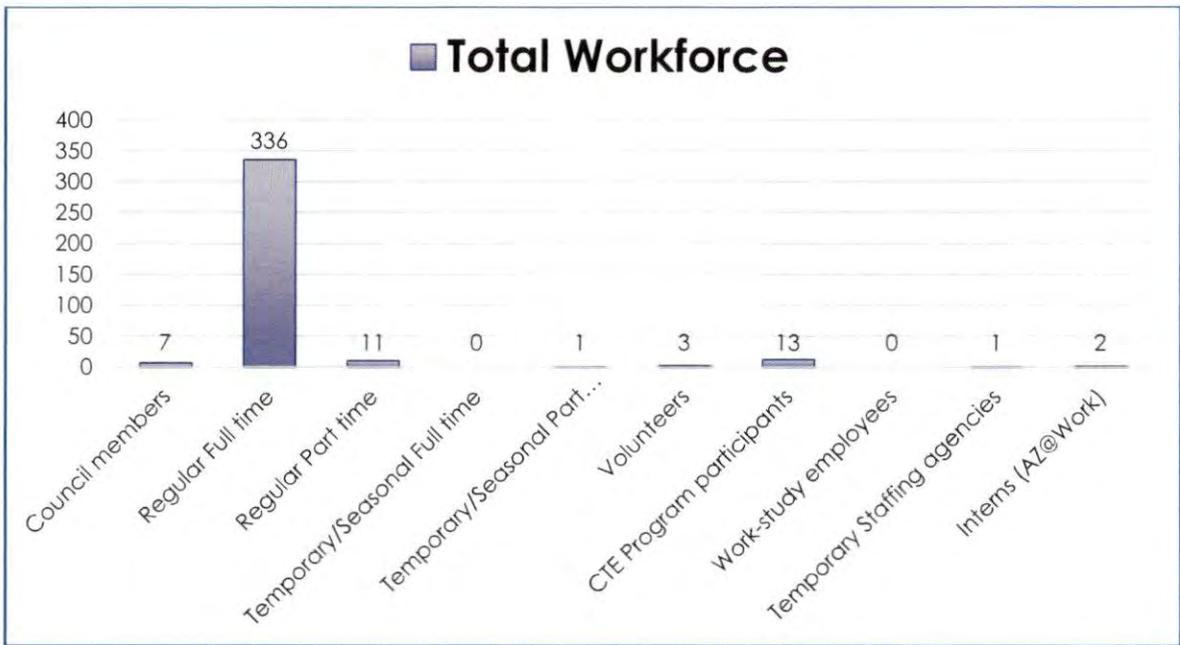
CITY OF SAN LUIS, AZ
**HUMAN RESOURCES
DEPARTMENT**
YOUR FUTURE BEGINS HERE.

MONTHLY OPERATIONS REPORT

March 2025

CITY OF SAN LUIS | 800 E Cesar Chavez Blvd. San Luis, AZ 85349 | www.sanluisaz.gov

TOTAL WORKFORCE	
Council members	7
Regular Full-time employees	336
Regular Part-time employees	11
Temporary/Seasonal Full-time	0
Temporary/Seasonal Part-time	1
Volunteers	3
CTE Program participants	13
Work-study employees	0
Temporary Staffing agencies	1
Interns (AZ@Work)	2
TOTAL	374



WORKFORCE TURNOVER

New Hires (March)		Terminations (March)	
Employment Type	Quantity	Employment Type	Quantity
Regular (FT)	7	Resignations (FT- Regular)	3
Regular (PT)	1	Resignations (PT- Regular)	0
Temporary /Seasonal (PT)	0	Dismissals (FT- Regular)	1
Elected Officials	0	End of Appt. (Elected official)	0
AZ@Work Interns	0	End of season (PT)	0
Temp. staffing agency	0	Temp. staffing agency	0
Turnover Rate for March 2025: 1.17%			
Turnover Rate for March 2024: 0.63%			
Total Turnover Monthly Difference: 0.54%			

TALENT ACQUISITION

RECRUITMENT ACTIVITY MONTH OF MARCH

Previous Job Postings	New Job Postings	Applicants	Interview Sets	Total # of Interviewees	Total Hires/ Rehire	Promotions/ Conversions	Requisitions Filled
28	5	100	9	33	3	1	7

Physical Agility Test Police	Written Exam Police	Physical Agility Test Fire	Written Exam Fire	Dispatch Typing test
Passed -5	Passed - 2	Passed - NA	Passed - NA	Passed - 3
Fail - 0	Fail - 3	Fail - NA	Fail - N/A	Failed - 3

Vacancies by Department

Department	Position	# of vacancies
City Clerk	Records Management Specialist	1
Fire	Firefighter Recruit (PT)	1
Human Resources	Human Resources Manager	1
Information Technology	IT Help Desk	1
Municipal Court	Court Clerk I	1
Parks and Recreation	Lifeguard (seasonal)	16
	Recreation Assistant (seasonal)	4
	Office Assistant	1
	Administrative Assistant	1
	Senior Services Coordinator	1
	Senior Services Manager	1
Police	Transit Enforcement	3
	Police Communication Officer	2
	Police Officer	1
City Prosecutor	Legal Assistant	1
Public Works	Wastewater Supervisor	1
	Building Maintenance Lead	1
	Heavy Equipment Operator (Solid Waste)	1
	Heavy Equipment Operator (Water/ Wastewater)	1
	Maintenance Technician (Highway Users)	2
	Maintenance Specialist (Highway Users)	1
	Total	43



Arizona@Work Internships			
Department	Applications	Interviews	Placements
Administration	2	2	0
Municipal Court	1	1	1
Parks & Recreation	1	1	0

City Programs			
Program	Applicants in the month	Interviews	Placements
CTE-EMS Ride-Along (Fire)	0	0	6

Volunteer Program		
Program	Applicants in the month	Interviews
Volunteers	2	2
Police Chaplain	0	0

Work-Study Program		
Program	Applicants in the month	Interviews
Arizona Western College	8	2

- **Implementation process on Arizona State University - Work study Program**
- **Office Assistant - Talent Pool Posting - Agency-Wide.** This posting was published to establish a pool of qualified candidates for current and future vacancies.
 - 27 applications have been received.

BENEFITS ADMINISTRATION

INSURANCE	ADDITIONS Enrollments from February - 2025	TERMINATIONS Effective March - 2025	TOTAL ACTIVE EEs
Health Insurance	5	3	337
VSP – Vision	5	3	330
Dental	5	3	337
FMLA Leave			6
Short-term Disability claims			3
ASRS Refund Applications			0

- **Benefit Orientation** – Four (4) conducted
- **Claims Advocacy:** Four (4) claims were researched and sent to the Third-Party Claims Administrator for correct submission
- **Police Dept. - PSPRS Local Board Meeting** – One (1) conducted on March 20, 2025.

WELLNESS PROGRAM

- **Gym Membership**
 - 60 active memberships / 13 EEs on the waiting list

SPECIAL PROGRAMS

RECOGNITION / ENGAGEMENT

- **Employee Recognition cards issued:**
 - Birthday – 35
 - Anniversary – 22
- **International Women's Day**
 - Female Leadership Seminar
 - March 6, 2025 – 12 Participants
 - Collaborated with the Media Department in the filming of the COSL – International Women's Day video.

International Women's Day



TRAINING AND DEVELOPMENT



Training Program	Facilitators	Trainees/Department	Date	Total Training Hours
New Hire Orientation	Pamela Tapia, HR Coordinator	7(PW, Fire, HR/RM, Development)	3/12/2025 3/17/2025 3/26/2025	5.25
City Programs Orientation	Pamela Tapia, HR Coordinator	3 (Fire, Court, PW)	3/7/2025 3/12/2025 3/14/2025	3
Time and Attendance	Mary Barajas, HR Generalist	8	3/13/2025	8
Perform	Priscila Campa, HR Coordinator	16 (Development, Engineering, PW)	3/18/2025 3/27/2025	13.68
Train the Trainer	Mary Barajas, HR Generalist Priscila Campa, HR Coordinator	3 (Police)	3/25/2025	3
			TOTAL	32.93

Professional Development Plan		
Department	Quantity	PDP Type
N/A	0	N/A
PW – Fleet, WW & Water	4	CDL – Class B

Scholarships		
Police	1	Law Enforcement Training Academy

COMPLIANCE/DATA ANALYTICS AND CLASS & COMP

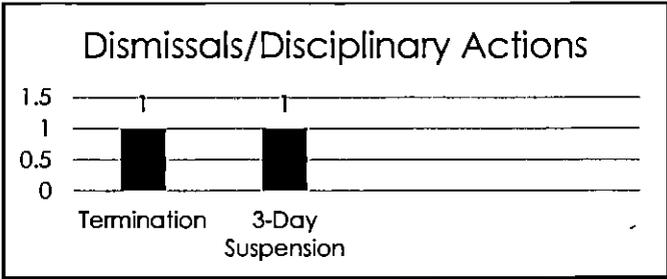
- **Purchase Requisitions:** 6 processed
- **Unemployment Claims:** 1
- **HR Manual rewrite project research**
- **Ongoing internal HR audits**
- **Ongoing maintenance of Public Safety Incentives**
 - 3 Field Training Officer Incentive.
 - 1 Paramedic certification incentive

PERFORMANCE MANAGEMENT

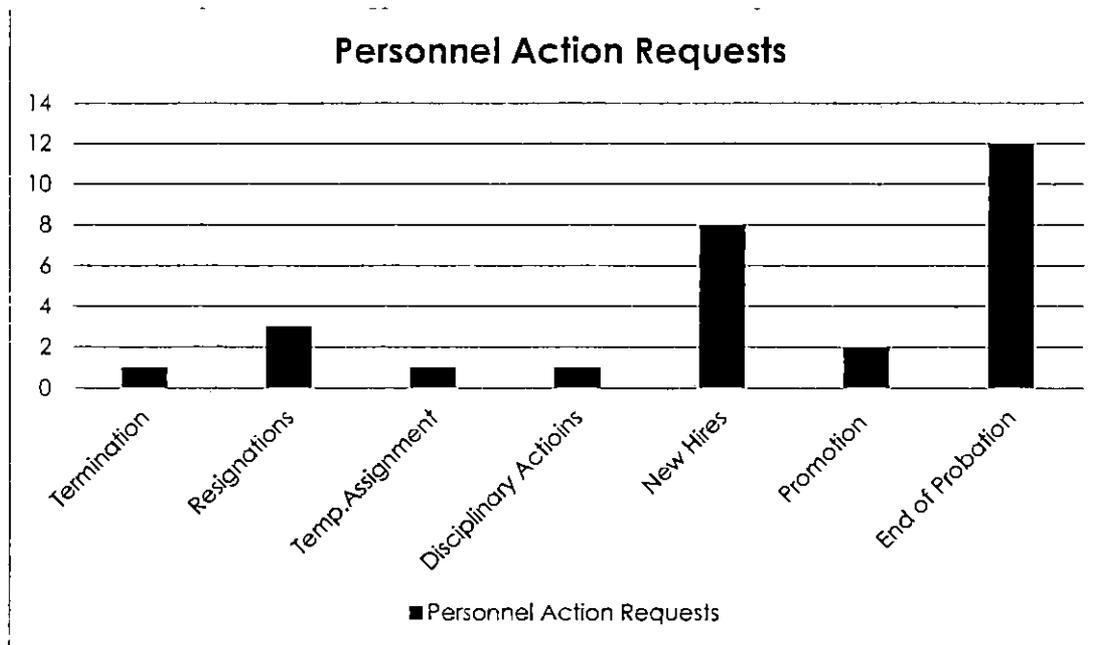
Type of Evaluation	Placed	Received	Due	Total
Annual	0	5	12	17
Probationary	10	13	14	25
Original	8		3	
Promotional	2			
Demotion			1	
Mid-Term		1	10	
End of Probation		12		
Extension				
Disciplinary				
Total	10	18	26	42

EMPLOYEE RELATIONS

- **Exit interviews:** 2
- **Disciplinary Actions Administered:**
 - 1 Employee Termination
 - 1 3-Day Suspension w/o Pay (PD)



Personnel Action Requests (PAR)	Quantity
Dismissals	1
Resignations	3
Temporary Assignment	1
Disciplinary Actions	1
New Hires	8
Promotion	2
End of Probation	12
Conversion: Fire Dept.	
HAZMAT certification	
Paramedic Certification	
TOTAL:	28



MAJOR ACCOMPLISHMENTS

- Development of Longevity Pay Plan to recognize seniority.
- Salary Competitiveness Policy options developed for presentation to Council.
- Installation of Panic Button in reception area.

Information Technology

Monthly Report: March 2025

Overview:

Provided IT support to City of San Luis employees with technical issues with hardware, software, or network systems. While ensuring problems are resolved promptly to minimize disruption to the City of San Luis' operations.

IT support and infrastructure operations ensure that technology systems are reliable, secure, and optimized to meet the organization's needs.

Project Status

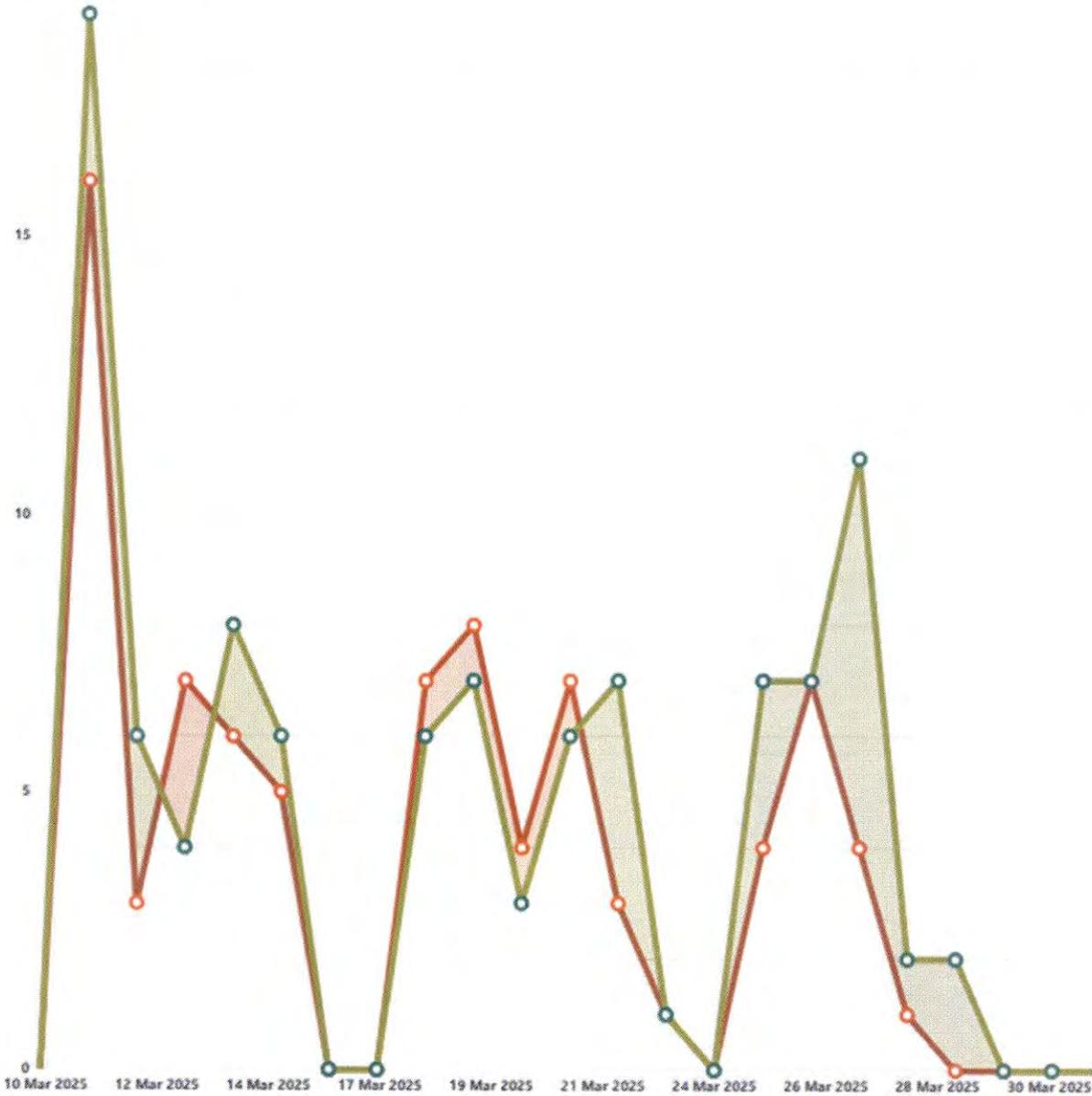
- **Mobile Device Management Enrollment:** Continuation of enrollment for unmanaged city-owned cell phones into MDM (Mobile Device Management) to better protect devices by enforcing regular updates and minimum-security requirements. This initiative will also support asset inventory management.
- **Video Management System:** The new server has arrived and is currently being configured and set up. Camera integration is still pending until the new cameras are physically installed.
- **Camera Replacement and Addition:** Wire runs for several buildings have been scheduled, and camera installation will begin as soon as the wiring is completed.
- **Tower Construction Planning:** Ongoing continuation of tower construction planning.

IT Service Management Statistics

Requests Created Total: 83 | Request Resolved: 102

March 2025 Tickets Created Vs Resolved

Created vs. Resolved Chart



Issues in the last 31 days (grouped daily)

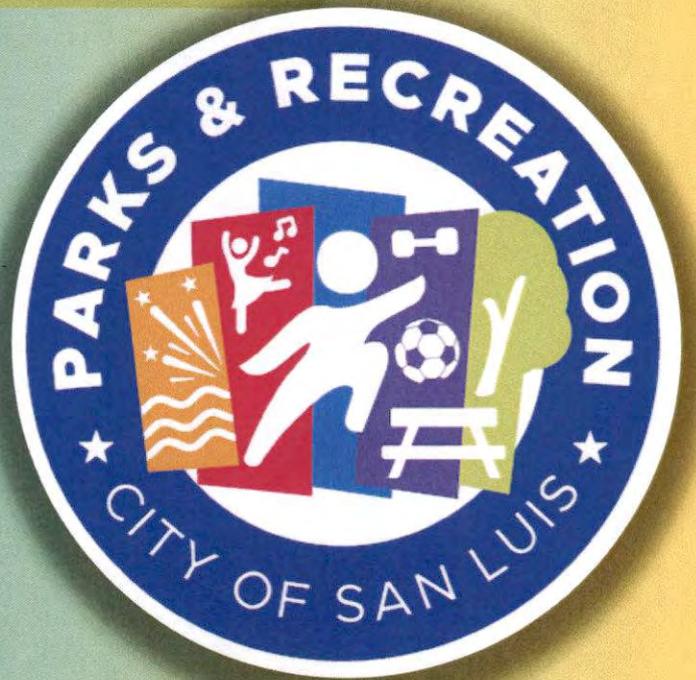
[View in Issue navigator](#)

○ Created issues (83)

○ Resolved issues (102)



PARKS AND RECREATION DEPARTMENT



Monthly Report -
March 2025

Director:
Angelica Roldan

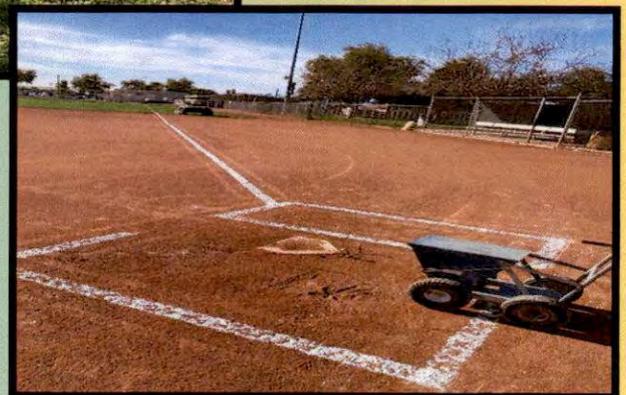
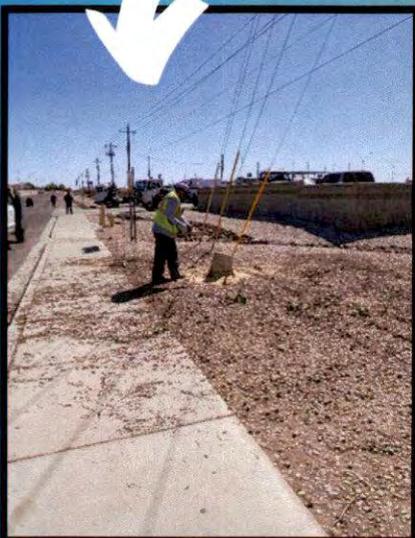
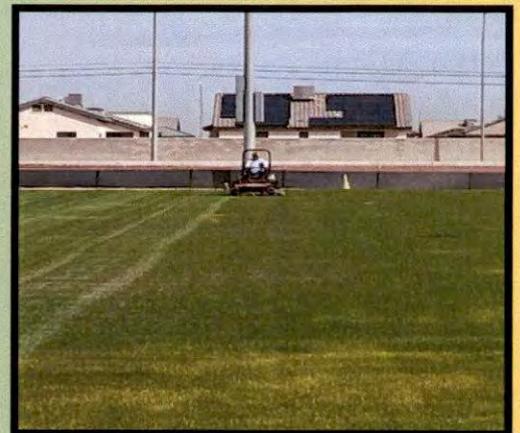
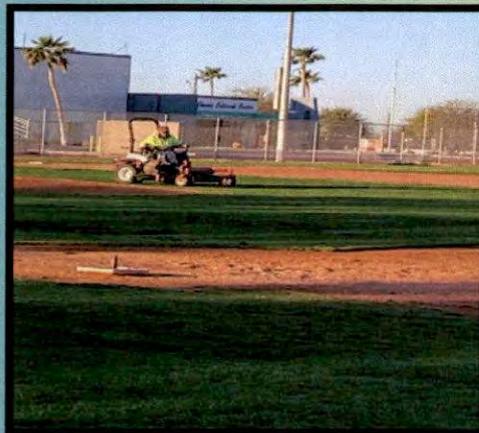
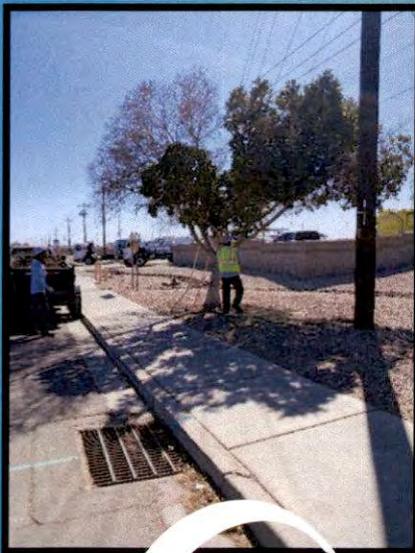


Parks Grounds

The month of March has been very productive, with many duties, tasks and accomplishments.

Maintenance in Green Areas & Parks

- Mowing of the soccer field at the East Community Park.
- Mowing of the F1 Baseball Field at the Joe Orduño Park..
- Mowing of grass at the Police Station No. 1.
- Removal of dead tree at San Luis Industrial Park.
- Removal of dead tree at Bienestar Estates No. 5.
- Painted and dragged the F3 Softball Field at the Joe Orduño Park.



Parks Grounds

Installations and Repairs

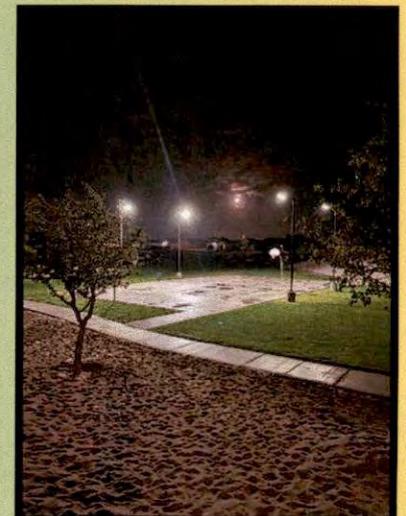
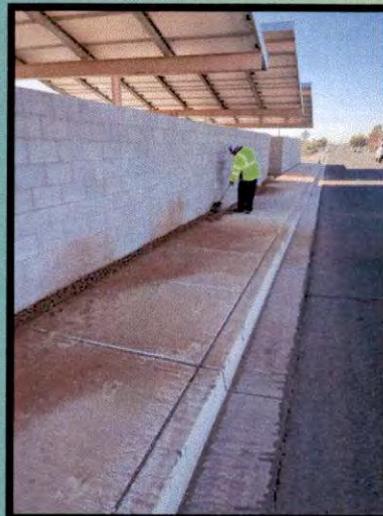
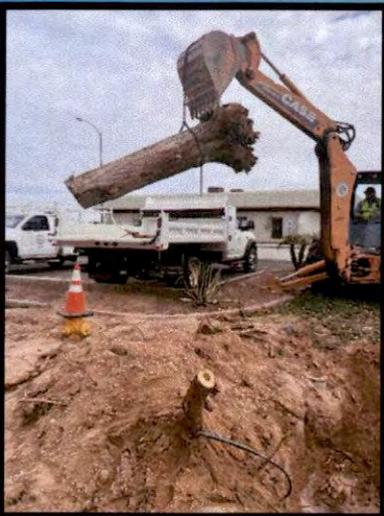
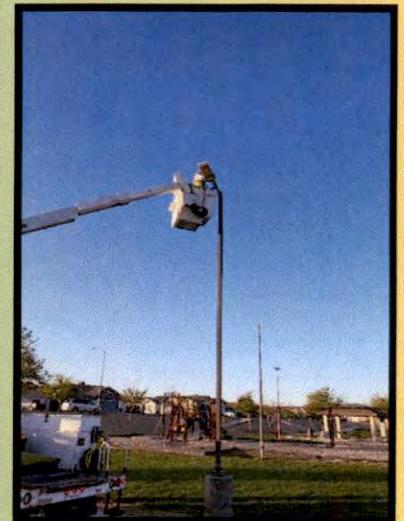
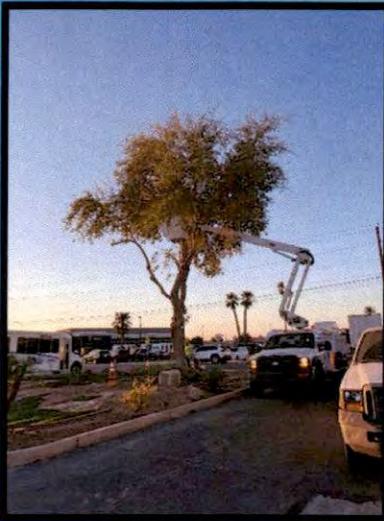
- Repaired a bad irrigation valve at Rancho Los Oros.
- Repaired a bad irrigation valve at PPEP Park.
- Painted over graffiti found at the Joe Orduño Park playground, and leveled and raked the playground sand.
- Removed a bad backflow and installed a new one at Bienestar Estates No. 8.



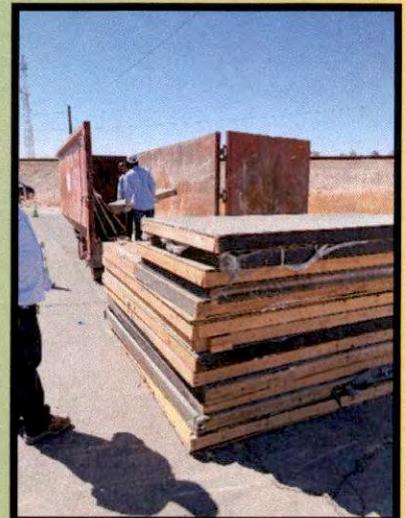
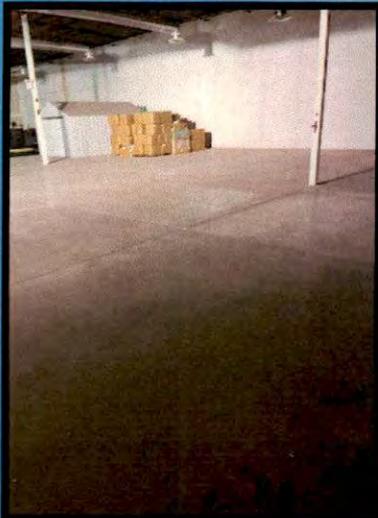
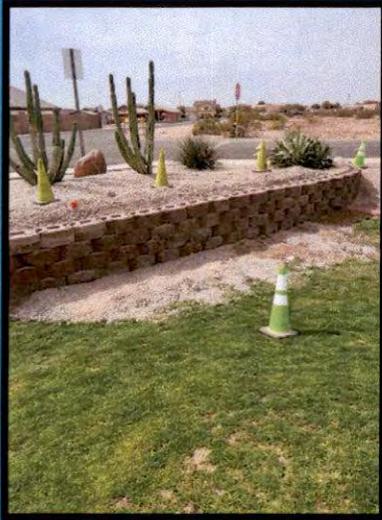
Parks Grounds

Projects

- Removed existing tree at the Parks and Recreation Admin Department, per the Water Department's recommendation.
- Finished installing red rock on the landscape area around the Police Station No. 1
- Reconstructed the retention wall at the Police Station No. 1
- Installed a new LED light and photocell at Bienestar Estates 9B
- Replaced a bad photocell on a light for the playground located at Bienestar Estates No. 6
- Installed two LED lights at the announcer's box located between the F2 & F3 sports fields at the Joe Orduño Park.
- Renovated the landscape in front of the Municipal Pool entrance.
- Cleaned and organized the Parks Grounds area at the ACT building, and disposed the trash that came out.

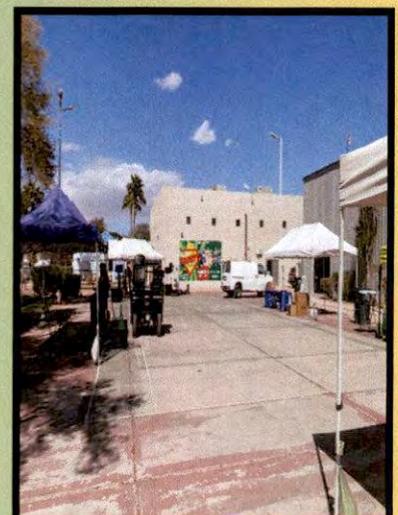


Projects - Continued



Special Events

- Assisted with the set up and tear down of the Safety Event, held on Thursday, March 06, 2025.
- Assisted with the set up and tear down of the St. Patricks 3k/5k Run/Walk event held on Saturday, March 22, 2025.



Cultural Center

The Cultural Center was very busy this month. The Spring classes continue to be a great success. Also, staff was invited to attend several events and activities such as Community Connection, Read Across America in local schools, and Instituto Kino Juegos Josefinos. Staff has also began planning the Arte en la Calle event.

Spring Classes

- Zumba Class - 30 participants per class.
- Folkloric Class - 20 participants per class.
- Ballet 1- 25 participants per class.
- Ballet 2 - 25 participants per class.
- Gymnastics - 20 participants per class.
- Art 1 - 10 participants per class
- Art 2 - 10 participants per class
- Guitar Class - 6 participants per class
- Piano Class - 6 participants per class
 - Currently has a waiting list of over 20 people
- Flamenco Class - 6 students per class

CESAR CHAVEZ CULTURAL CENTER
1015 N. MAIN ST. SLAZ
OFFICE HOURS:
MONDAY TO FRIDAY
7:00 A.M. - 6:00 P.M.

SPRING CLASSES 2025

- ZUMBA** (Starts Jan. 21) - Monday to Thursday, 7:30 P.M. - 8:30 P.M. - \$10 Registration Fee, \$30 P/Month - Instructor: RICKY REY - All Ages
- GUITAR** (Starts Feb. 3) - Monday & Thursday, 6:00 P.M. - 7:00 P.M. - \$35 P/Month - Instructor: DAMIAN - Ages 8+
- PIANO** (Starts Feb. 3) - Monday & Thursday, 7:00 P.M. - 8:00 P.M. - \$30 P/Month - *Waiting List Only - Instructor: DAMIAN - Ages 6+
- BALLET I** (Starts Jan. 8) - Monday & Wednesday, 6:15 P.M. - 7:15 P.M. - \$30 P/Month - Instructor: STAR ACADEMIA - Ages 3-8
- GYMNASTICS I & II** (Starts Jan. 8) - Monday & Wednesday, 5:00 P.M. - 6:15 P.M. - \$30 P/Month - Instructor: STAR ACADEMIA - Ages 4-12
- BALLET II** (Starts Jan. 8) - Monday & Wednesday, 4:00 P.M. - 5:00 P.M. - \$30 P/Month - Instructor: STAR ACADEMIA - Ages 7-13
- MODERN DANCE** (Starts Jan. 8) - Monday & Wednesday, 6:15 P.M. - 7:15 P.M. - \$30 P/Month - Instructor: STAR ACADEMIA - Ages 6-13
- FOLKLORIC DANCE** (Starts Jan. 21) - Tuesday & Thursday, 5:45 P.M. - 7:15 P.M. - \$25 P/Month - Instructor: SOL AZTECA - Ages 5+
- ART** (Starts Feb. 5) - Art I - Monday, Art II - Thursday, 6:30 P.M. - 8:30 P.M. - \$25 P/Month - Instructor: FANTASY ART - Ages 6-9, 8-11
- FLAMENCO** (Starts Jan. 21) - Tuesday & Thursday, 4:45 P.M. - 5:45 P.M. - \$35 P/Month - Instructor: SOL ARENA - Ages 5-9

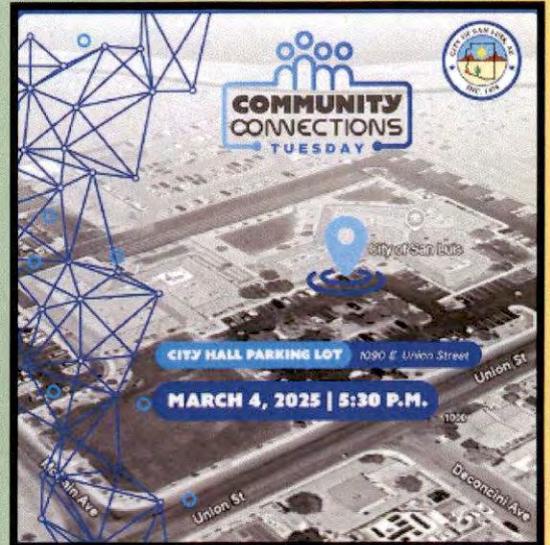
FOR MORE INFORMATION PLEASE CALL (928) 341-8538

CESAR CHAVEZ CULTURAL CENTER
CULTURAL CENTER 1015 N. MAIN ST. SLAZ
SENIOR CENTER 790 E. CESAR CHAVEZ BLVD. SLAZ

Cultural Center

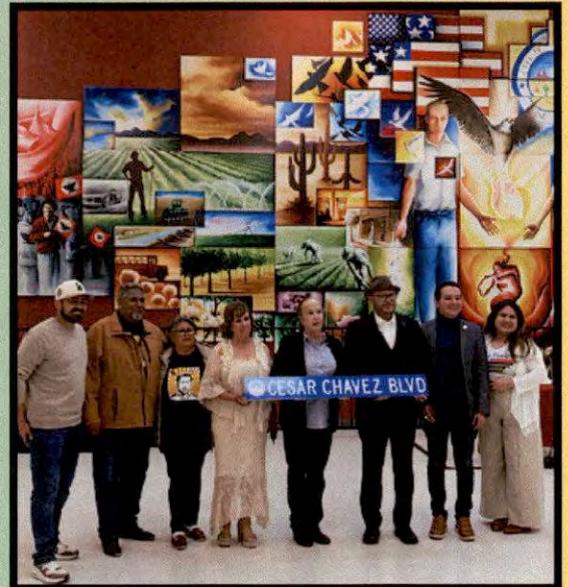
Community Connections

In March, staff participated in the Community Connections event alongside the other Parks and Recreation Divisions. During the event, we distributed flyers with information about upcoming activities and programs. Additionally, we shared promotional items, including Cultural Center swag, to engage community and raise awareness about our services. This collaboration helped strengthen our connection with local residents & provided an opportunity to promote upcoming events and initiatives.



Cesar Chavez Foundation

We had the honor of hosting the Cesar Chavez Foundation and Administrative Services Manager, Ms. Olivia Jenkins for the unveiling of the new Cesar Chavez Boulevard sign. This ceremony was attended by Mayor, Ms. Nieves Riedel, and Vice-Mayor, Mr. Tadeo De La Hoya, and Council Member, Mr. Esteban C. Rosales, who joined us in celebrating this significant addition to our community. The ceremony was a powerful moment of recognition and a tribute to the legacy of Cesar Chavez, highlighting the continued commitment to honoring his contributions to social justice and equality.



Read Across America

The Cultural Center staff and Miss San Luis were invited to participate in the Read Across America event. Miss San Luis, Damara Rodriguez, joined us to read Dr. Seuss's Green Eggs & Ham to students at Arizona Desert Elementary School. It was a fun and engaging experience for the children as they celebrated reading Dr. Seuss's timeless stories.



Cultural Center

Read Across America

Additionally, we visited Desert Elementary School, where we read *The Underpants*, by Tammi Saver, to students in grades 1 through 4. The children were thrilled with the story, and their laughter and excitement made it clear that they thoroughly enjoyed the experience. It was a wonderful opportunity to promote literacy and connect with local students.



Instituto Kino Juegos Josefinos

The Cultural Center staff proudly represented the Cultural Center at the San Luis Mexico Instituto Kino Juegos Josefinos, an event designed to foster collaboration and teamwork among students. The games featured a variety of competitions that tested the students' skills in areas such as academics, dance, coordination, and event set production. Our role as judges allowed us to showcase our expertise and professionalism, contributing to the event's success while supporting the students' efforts to shine in a diverse range of activities. It was a great opportunity to engage with the community and celebrate the talents of the next generation.



Event Preparation - Arte en la Calle

In preparation of the Arte en la Calle event, staff have held meetings with the Communications Team to establish a social media schedule & discuss the necessary graphics & media for the event. We have released the "Save the Date" announcement, along with a call for artists, to encourage community participation. These efforts are aimed at building excitement & generating interest in the event as we move forward with planning.



Recreation Department

The Recreation Department continues its great spring season with successful sport leagues and clinics and events.

Spring Sport Leagues / Clinics

Men's Basketball League

The Recreation division kicked off its traditional Men's Basketball season in the Spring with six teams. These teams are made up of participants from Welton, Somerton, Yuma, San Luis, and San Luis Rio Colorado, Mexico. There are a total of 62 participants in our Men's Basketball League.



Women's Volleyball League

The Women's Volleyball League also began this Spring with a total of six teams. These teams are made up of participants from Somerton, Yuma, San Luis and San Luis Rio Colorado, Mexico.



Youth Baseball League

The Youth Baseball League will soon begin its first games. The category 3-6 are the teams that will be playing against each other. During the month of March, children were registered and began practicing with their team, which were divided by age group. We were able to form a total of four teams with 23 participants each, meaning that our league has a little under 100 participants! :)



Youth Baseball / Softball Clinics

The Baseball / Softball clinics were open to boys and girls between the ages of 7-14. Baseball clinics are held Mondays & Wednesday and Softball Clinics are held Tuesdays & Thursdays. Currently, there are 12 children registered for the clinics.

Karate Classes

Karate Classes are held year round and they are offered at the Recreation Gym on Tuesdays & Thursdays from 5:45 pm - 7:00 pm by Sensei Hector Castro. Currently, 24 children are enrolled in this class.



Recreation Department

ACT Clean Up

For a few days this month, the Recreation staff visited the ACT building to assist in cleaning and organizing the designated spot given for storage. The Recreation Division will use this designated area to store items and equipment.



St. Patrick's Run

The Parks and Recreation Department held it's first St. Patrick's Run on Saturday, March 22, 2025 at the Joe Orduño Park. It was a huge success with a total of 55 runners from all ages. We would like to thank all the enthusiastic runners who joined us Saturday morning for this exciting event. It was incredible to see our community come together for fun, fitness and a little Irish spirit. A special thank you to our sponsors, Allo Fiber & Chispa, for keeping our runners fueled with healthy snacks and drinks.



Recreation Department

Upcoming Events

Be Active 3K/5K Neon Run & Walk

Join us at on Thursday, April 10, 2025 at 5:00 pm for the Be Active 3K/5K Neon Run & Walk at the Joe Orduño Park. This will be an electrifying night of fitness, fun and community spirit! The Recreation Department, in coordination with the Yuma Health Department and other agencies, are organizing the Be Active Event. An event that seeks to promote health care and exercise. We're expecting nearly 100 participants to join this fun event.

5:00 P.M. - 8:00 P.M.
REGISTRATION: 5:00 P.M. - 6:00 P.M.
RACE STARTS AT: 6:00 P.M.
JOE ORDUÑO PARK
956 N. PARK AVE. SAN LUIS, AZ

PHYSICAL ACTIVITIES | COMMUNITY EVENTS | RESILIENCY | LIVE MUSIC & DJ | GAMES

REGISTER Online SANLUIAZ.GOV/BEACTIVE

FOR MORE INFORMATION PLEASE CONTACT
(928) 341-8535 (928) 317-4658

Be Active • Free Event ☆
3K/5K NEON RUN & WALK
Thursday APR 10 2025 5:00 P.M.
JOE ORDUÑO PARK
REGISTER SANLUIAZ.GOV/BEACTIVE

San Luis Combine

The San Luis Combine is an event that is planned towards the children and youth from the San Luis community. This event will be held on Saturday, April 12, 2025 at the Joe Orduño Park starting at 8:00 am. A Football clinic will be offered which will allow you to demonstrate and test your physical and cognitive skills for the practice of this great sport. Coach Lara, from the City of San Luis, and Coach Atherton, from Somerton High School, will be participating and assisting with this clinic and have a special message for you, "Whether you're a rising star or just starting out, we've got drills, teamwork, and tons of fun waiting for you!"

RECREATION
SAN LUIS COMBINE
AGES 10 - 15
SAT, APRIL 12 | 8AM | JOE ORDUÑO PARK

FOOTBALL SKILLS | AGILITY | STRENGTH | FOOTBALL SKILLS | AGILITY | STRENGTH

REGISTRATIONS
REGISTER AT SAN LUIS RECREATION OFFICE
MON TO FRI
7AM - 6PM
DEADLINE: APRIL 12
FEE: \$5.00

SUPERVISED BY: COACH ATHERTON

FOR MORE INFORMATION PLEASE CALL
(928) 341-8536

@SANLUIAZPARKS



Youth Center

The Youth Center has been very active this month with approximately 80 kids attending daily to join our classes/activities. There have been 35 new registrations this month as well. Our staff have also been working towards upcoming events.

Classes / Activity Attendance

- Boxing Class - 30 members
- Boxing Team - 20 members
- Arts & Crafts - 10 members
- Open Gym - 30+ members

SAN LUIS YOUTH CENTER
910 N. Park Ave. San Luis, AZ
HOURS OF OPERATION: MON-FRI 8 AM-7 PM
REGISTER AT ANY TIME!

Activity	Schedule	Ages
Open Gym	Monday - Friday 8AM - 7 PM	(Ages 18-20)
Boxing Class	Monday - Thursday 4PM - 5PM	(Ages 7-20)
Boxing Team	Monday - Friday 5:15 PM - 7:00 PM	(Ages 7-20)
Video Game Battles	Tuesday and Thursday 5 PM - 6:30 PM	(Ages 7-20)
Just Sit	Tuesday 5:30 PM - 6:30 PM	(Ages 7-20)
Arts & Crafts	Wednesday 4:30 PM - 5:30 PM	(Ages 7-17)
Youth Elite Training Program	Wednesday 4:30PM-6PM	(Ages 7-20)
Movie Night	Thursday 5PM - 6:45PM	(Ages 7-20)
Learning Hour (Homework Tutoring)	Mondays and Thursdays 8:30PM-9:30PM	(Ages 7-14)

FOR MORE INFORMATION PLEASE CALL (928) 341-8574 OR CONTACT EVELYN REICHERT EREICHERT@SANLUISAZ.PARKS.GOV
SANLUISAZ.PARKS WWW.SANLUISAZ.GOV/YC

2025 Safety Event

The Youth Center hosted its annual Safety Event on Thursday, March 06, 2025, and it was a huge success. We had sweepstakes, free hot dogs, churros, and popcorn for the community attending our event. We also had a great response from our local agencies who interacted with our community. We had a total of 27 agencies participate in our event and SLPD conducted car seat checks. We received donations from the following agencies/businesses:

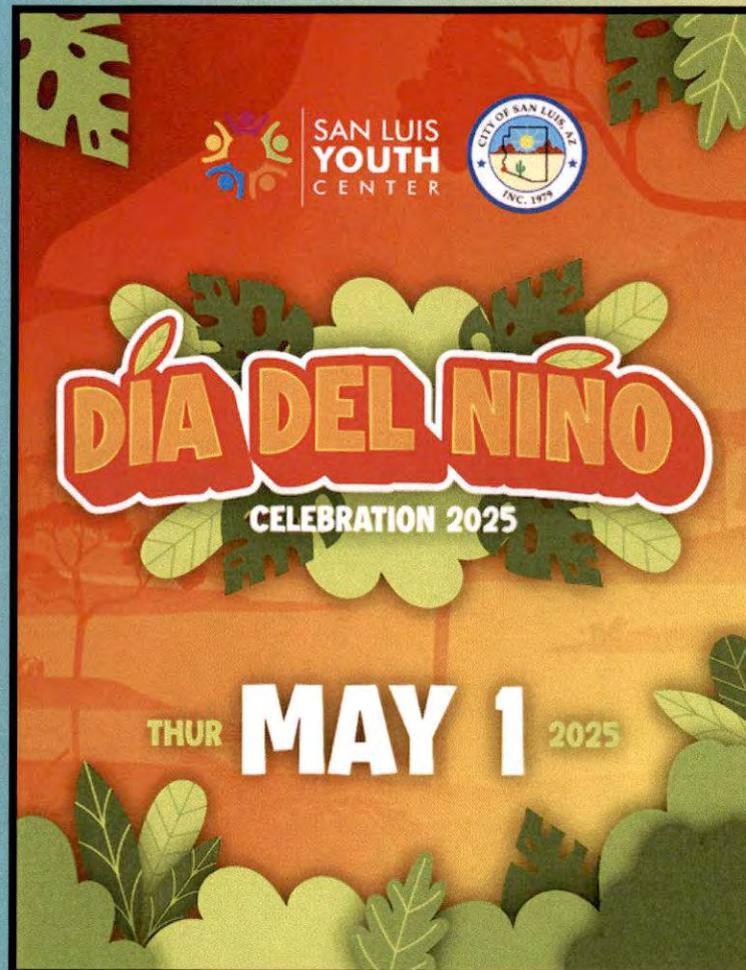
- Lasalle Corrections
- Harvest Preparatory Academy
- CSL Plasma
- AZ National Guard
- Sunset Community Health Center
- AZ Department of Corrections
- ALLO Fiber



Youth Center

Dia Del Niño

The Youth Center is now working towards and getting ready for its annual Dia Del Niño event that will be held on Thursday, May 01, 2025. This year's theme is Safari. We are currently accepting registrations from local agencies who are wanting to participate. We will have free hot dogs, bolis, and churros for the families and community attending our event. We will also be having additional food vendors, sweepstakes, carnival games and a petting zoo.



Senior Center

The Senior Center has had a lively and engaging month, filled with activities that keep our seniors active, comfortable, and connected. Throughout the month, we offered a diverse range of daily programs, including arts and crafts, exercise sessions, sewing classes, gardening, birthday celebrations, guest speakers, dance classes, movie days, bingo, live music, and nutrition workshops—all designed to support overall well-being.

Services Provided by our Department

- Breakfast - 7:00 am - 9:00 am
- Lunch - 11:00 am - 12:00 pm
- Daily Transportation - Morning: 7:00 am / Afternoon: 12:00 pm
- Assistance to Seniors - 6:00 am - 2:30 pm (Documentation, translations, filling of all sorts of applications)

Daily / Weekly or Monthly Activities

- Daily Bingo - 10:30 am - 11:00 am
- Daily Domino - 6:00 am - 2:30 pm
- Daily Pool Game - 6:00 am - 2:30 pm
- Exercise Classes - 8:00 am - 9:00 am
- Arts & Crafts - 9:00 am - 10:00 am
- Gardening - 8:00 am - 9:00 am
- Movie Day - 9:00 am - 11:00 am
- Low Income Home Energy Assistance Program (LIHEAP) - 6:00 am - 2:30 pm
- Total Meals - 1099
- Total Attendance - 1185
- Total People Transported - 314

Daily / Weekly or Monthly Activities

- March 07, 2025 - International Women's Day
- March 11, 2025 - Campesinos Sin Frontera visited the Seniors
- March 12, 2025 - Food Bank
- March 13, 2025 - Veronica Ibarra from Washington Federal Bank visited Seniors from 9:00 am - 10:00 am
- March 17, 2025 - St. Patrick's Day Celebration
- March 18, 2025 - West Wetlands Park field trip from 9:00 am - 1:30 pm
- March 20, 2025 - Onvida Health visited the Seniors from 9:30 am - 10:00 am
- March 25, 2025 - Campesinos Sin Fronteras visited the Seniors from 10:00 am - 11:30 am
- March 26, 2025 - Maria from Life Care Center visited the Seniors from 9:00 am - 9:30 am

Senior Center

Highlights

- The Senior Center will participate in the Arte en la Calle event on Friday, April 25, 2025.
- The Senior Center celebrated International Women's Day on Friday, March 07, 2025 and Allo Fiber generously donated pink roses to each senior.
- Campesinos Sin Fronteras provided a valuable discussion on abuse prevention and proper medication disposal, along with gifts for every senior.
- Staff continues in assisting with the distribution of food boxes to the Senior Center seniors, to ensure they receive the benefits they are entitled to.
- In celebration of St. Patrick's Day, the Senior Center hosted a small gathering where seniors dressed in green and enjoyed a fun karaoke session.
- We took a field trip to the West Wetlands Park, where the seniors embraced the beauty of nature, exercised, and enjoyed a delightful picnic together.
- Millie Perez, a licensed insurance broker, visited the Senior Center to assist seniors with their Medicare questions.
- We introduced "Karaoke Wednesdays" giving seniors a chance to sing and have fun every Wednesday. As a token of appreciation, we distributed small gifts to participants in each activity.
- We wrapped up March by hosting a special celebration for seniors celebrating their birthday this month. We are creating cherished memories to end a wonderful month full of joy and community spirit.

International Women's Day - Friday, March 07, 2025



Senior Center

St. Patrick's Day Celebration - Monday, March 17, 2025

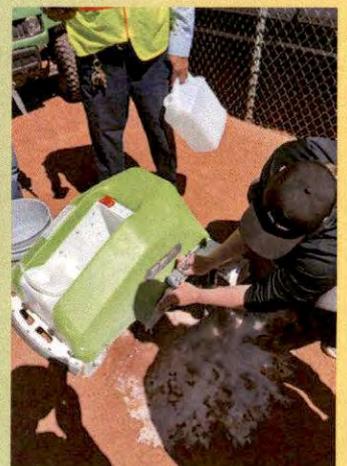


Field Trip to West Wetlands Park - Tuesday, March 18, 2025

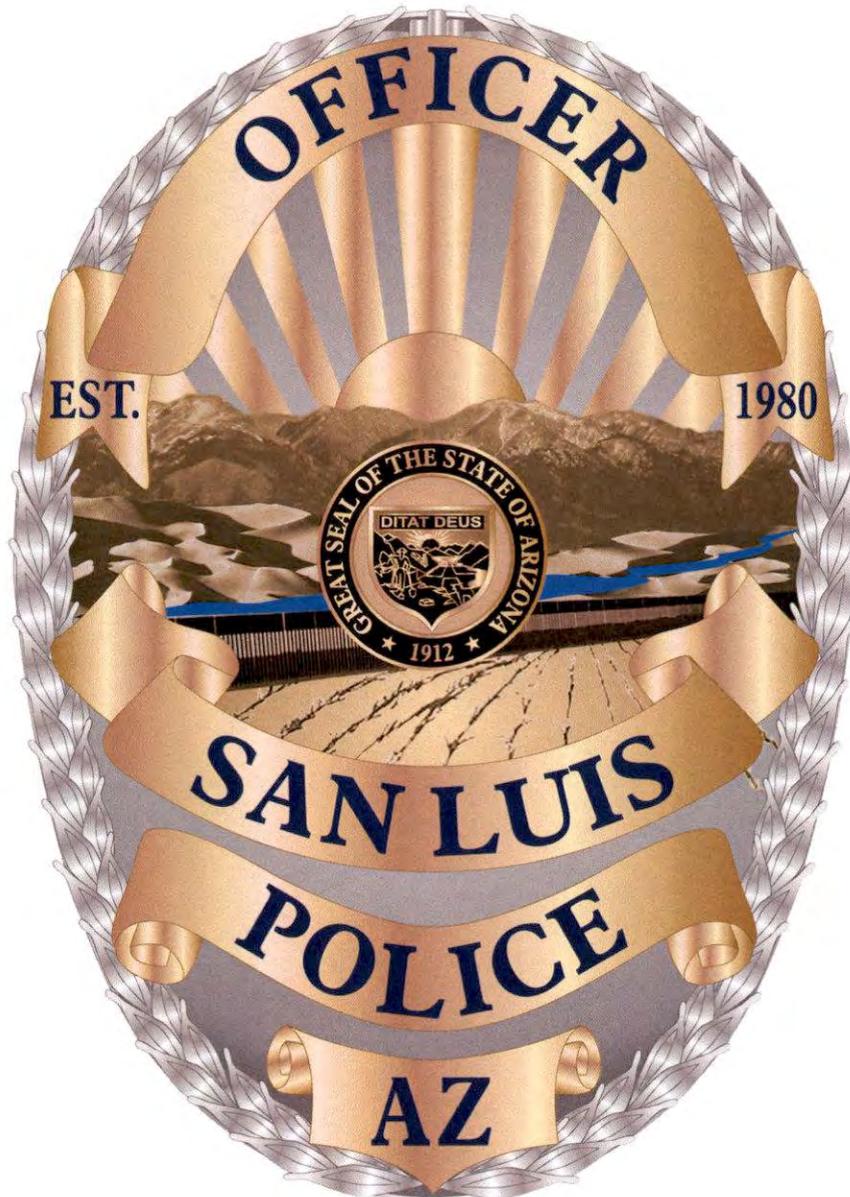


PARKS & REC HIGHLIGHTS

The Parks Grounds Department received a Turf Tank Robot, that has the ability to paint soccer fields and baseball fields without supervision. It is managed via satellite. The City of San Luis is the first in Yuma County to have this type of equipment for park maintenance. Staff received training from Turf Tank in which they learned the functions of the machine and how to be able to operate it.



SAN LUIS POLICE DEPARTMENT
MONTHLY REPORT
MARCH 2025



USE OF FORCE INCIDENTS AND FINDINGS:

- There were (2) UOF cases during March, which were found to be in accordance with policy and training guidelines.

PERSONNEL ACHIEVEMENTS AND EMPLOYEE ACTIONS:

- The San Luis Police Department (SLPD) takes pleasure in congratulating the three newest Police Officers, Officers J. Benavidez, S. Barraza, and A. Robledo. Welcome to the law enforcement family and best of luck in your career!



- SLPD would like to congratulate Lieutenant Damian Miller and Sergeant Alejandro Ramirez for their completion of their third FBI-LEEDA course, which awarded them the Trilogy Award by FBI-LEEDA and the Executive Leadership Program Award by the SLPD. Congratulations on their professional achievement, keep up the great work!

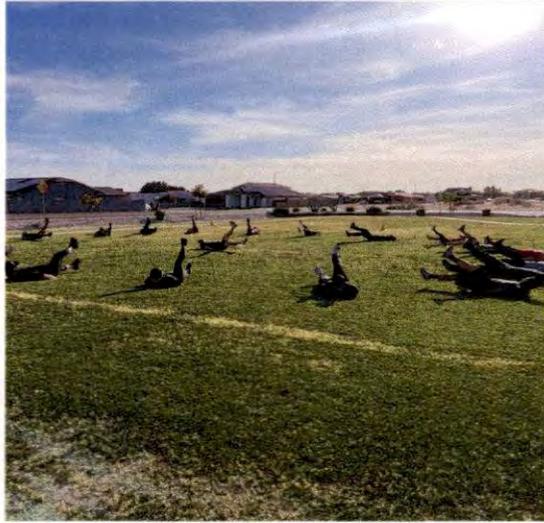


Trilogy Award Recipients

PHOENIX, AZ

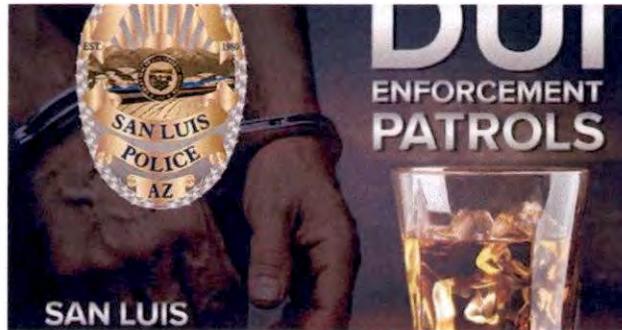


- As part of the department's wellness program and the effort to remain resilient, the SLPD conducted workout sessions for its staff. The sessions were focused on sworn personnel, but all other sections were encouraged to participate. The sessions were promoted by Chief N. Reynoso based on statistical data which shows that 40% of law enforcement officers are obese, 80% of law enforcement officers are overweight, and law enforcement officers are 21x more likely to die from weight-related cardiovascular disease than from the actions of a criminal.



OPERATIONS/NOTABLE EVENTS:

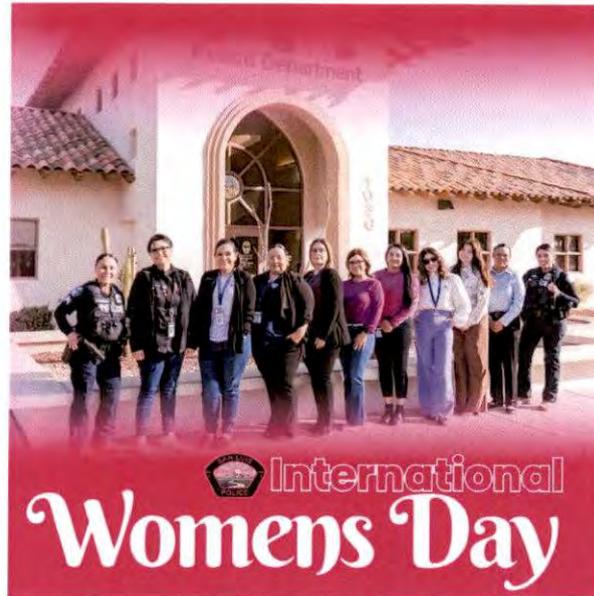
- The SLDP participated in the grant-funded Governor's Office of Highway Safety, St. Patrick's Day DUI Patrols.



- During a traffic stop and with the assistance of a K9 unit, SLDP Officers seized 275.5 grams of marijuana, 18 THC wax cartridges, and Alprazolam (Xanax). The driver was arrested and booked on charges of possession for sale of illicit drugs.



- During the month of March, the SLPD recognized and celebrated International Women's Day- Behind the badge and beyond the desk. Women who lead with unwavering strength and visionary leadership. We honor their commitment to protect, serve, and keep our agency running. They are a fundamental part of our success in dealing with our unique demands contributing with their perspective and dedication. Thank you for all you do!



AWARDS AND RECOGNITIONS:

- The SLPD began a quarterly employee gratification program. Each supervisor nominated one employee from their section by submitting a memo stating the reasons for their nomination. All nominees were placed into a raffle wheel for the opportunity to win a monetary prize sponsored by the Police Administration. This quarter's winner was Officer J. Encinas.



VEHICLE PURSUITS AND FINDINGS:

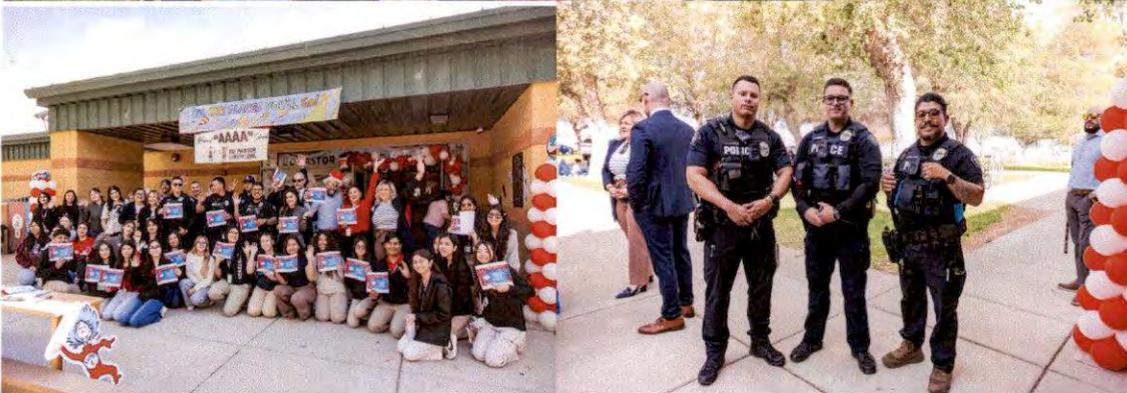
- None

COMMUNITY OUTREACH/ SPECIAL EVENTS:

- The SLPD participated in the San Luis Parks and Recreation Safety Event to distribute and inspect car seats for our San Luis community!



- SLPD had the honor of participating in the Read Across America event at Ed Pastor Elementary School. Our Officers had a fantastic time reading to the children and sharing their love of literacy. Thank you to the students, teachers, and everyone who made this event successful. We can't wait to do it again next year!



BUDGET SUMMARY:

- For FY25, SLPD has expended 72% of our annual budget and is currently working on FY26 budget planning.

COMPLAINTS AND FINDINGS:

- None

RECRUITING/HIRES/RETENTION/DEPARTURES:

- One (1) police officer position remains open.
- Three (3) TEO Vacant positions remain open. Funding from one (1) position out of the three is being used to fund the traffic control service by Precision.
- Two (2) Communication Officer positions remain open, and the selection process remains active.

GRANTS MANAGEMENT:

- Reimbursement requests for OPSG were submitted up to 2/7/2025.
- SLPD continues to deploy for DUI and STEP details through our GOHS grant, deployments were completed during March for St. Patrick's Day.
- SLPD continues to make purchases using the funds from our Border Security Grant funds.
- SLPD was awarded \$956,478 from the Department of Public Safety Local Border Support Grant and was approved by the City Council on March 12, 2025. We were able to purchase six (6) new Ford Explorers that were delivered on 3/25/2025.
- In partnership with the Gadsden Elementary School District (GESD) #32, two (2) School Resources Officers will be assigned to San Luis Middle School and Southwest Junior High School, through a School Safety Grant Fund awarded to GESD 32 in the amount of \$269,703.68. The item was approved during the March 26, 2025, City Council meeting.

MONTHLY INCIDENT/CRIME REPORT:

The incident/crime report is broken down into four (4) types of reports: 1 - Calls for Services - All calls reported by citizens and received at the Communications Center. 2 - Officer Initiated Calls - Contacts reported by officers while patrolling. 3 - Accidents - Accidents that occurred in city limits and cases taken by an officer. 4 - Actual Cases Taken by Officers - Reports taken by officers, crime/incident determined by an officer as reported by a citizen - from the calls of service received.

The Monthly Incident Calls for Service (CFS) count is listed below as reported by citizen(s) (Initiated as a CFS).

INCIDENT CALL TYPE	JAN	FEB	MAR	TOTAL
711	77	81	82	240
911 Call	353	340	262	955
Abandoned Vehicle	58	19	39	116
Accident	69	59	83	211
Alarm Residential	4	5	7	16
Animal at Large	95	62	83	240
Animal Related	24	44	48	116
AOD-Assist Other Department	35	46	49	130
Arrest on Warrant	19	20	20	59
Assault	3	4	1	8
Attempt to Locate	8	17	9	34
Court Order Violation	5	2	6	13

Criminal Damage	15	14	11	40
Deceased Animal	12	12	11	35
Disabled Vehicle	25	19	18	62
Disturbance	38	36	33	107
Field Interview	110	87	119	316
Noise Disturbance	35	20	25	80
Other	36	33	32	101
Parking Violation	86	69	99	254
Private Tow	21	26	20	67
Public Assist PD	41	39	26	106
Traffic Incident	18	43	57	118
Traffic Stop	518	479	542	1,539
Welfare Check	22	31	31	84
10-40 Courtesy	1			1
Alarm Commercial	21	17	23	61
Animal Bite-Dog	1		2	3
Animal Bite-Other	1			1
Burglary	2	6	7	15
Child Molestation	1		2	3
City Code	1			1
Civil Matter	25	39	34	98
Civil Standby	2	1	2	5
Court Assist	2	5	6	13
Custodial Interference	6	2	3	11
Cybertips	1		7	8
Driving under the Influence	1	8	11	20
Drug Offense	13	6	11	30
Flag Down	34	35	48	117
Foot Patrol	3	7	10	20
Found Person	2	4	1	7
Found Property	4	2	5	11
Fraud	3	3	5	11
Harassment	15	17	12	44
Identity Theft	7	9	6	22
Incorrigible Juvenile	1	3	7	11
Indecent Exposure	1		3	4
Information Received	6	1	2	9
Littering	2	3	2	7
Located Missing Person	2		2	4
Loitering	1	2		3
Lost Property	4	5	7	16
Missing Person-Overdue	7	5	5	17
New Call	1			1
Notification	3	4	4	11
Open Door/Window	2			2

Prowler	2			2
Reckless Driver	34	39	31	104
Recovered Stolen Vehicle	1	2		3
Repair Order	8	9	13	30
Repossession	35	25	25	85
Runaway Juvenile	3	2	1	6
Sexual Offense	2	2	5	9
Shoplifting	6	5	5	16
Shots Fired	3	4	1	8
Stationary 28	2		2	4
Stolen Property	4	2	3	9
Stolen Vehicle	6	4	6	16
Suspicious Activity	11	8	13	32
Suspicious Subject	15	16	16	47
Suspicious Vehicle	6	7	2	15
Tagged Vehicle	1	3		4
TEST PD	1	4	4	9
Theft	15	10	14	39
Threats	6	8	3	17
Traffic Control	39	50	42	131
Trespass	7	8	3	18
Truancy	1			1
Walk In PD	11	8	7	26
911 Unknown		1		1
Animal Cruelty		1	3	4
Arson		1		1
Child Abuse		2	5	7
Citizen Complaint		4		4
Man Down		3		3
Other	6	8	9	23
Overdose		1		1
Suicidal Subject		2	2	4
AOA-Assit Other Agency			1	1
Deceased Person			1	1
Fictitious Plate Traffic			1	1
Liquor Offense			4	4
Validation SLPD			1	1
Grand Total	2,128	2,030	2,163	6,321

Cases Taken by Officers

Cases Taken are actual police reports that document and detail all the facts, circumstances, and timeline of events surrounding an incident. This section, Cases Taken, is a live document that will update all existing months within the report as officers complete their investigations/reports.

REPORT TYPE	JAN	FEB	MAR	TOTAL
Disturbance	5	2	3	10

Abandoned Vehicle	9		2	11
Accident	28	25	18	71
Accident / Traffic Collision	4	3	4	11
Arrest on Warrant	14	17	11	42
Assault	4	3		7
Assist Other Department	1	1		2
Burglary	4	2	1	7
Child Molestation	1		1	2
Court Order Violation	3		2	5
Criminal Damage	7	10	4	21
Disorderly Conduct	5	1		6
Domestic Disturbance	6	6	4	16
Drug Offenses	9	5	9	23
DUI	3	7	5	15
Fraud	2			2
Information Report	5	2	4	11
Located Missing Person	2			2
Missing Person	1	2		3
Motor Veh Collision	3	4	4	11
Motor Veh Collision-Injury	1		2	3
Recovered/Stolen Vehicle	1	2		3
Sexual Offense	3	1		4
Shoplifting	5	5	3	13
Taking Identity of Another	2	1		3
Theft	11	7	12	30
Theft of Vehicle	3	2	3	8
Traffic Offense	13	2	1	16
Trespass	3	1	1	5
Criminal Traffic Offenses	1	4	6	11
Liquor Offenses	1		5	6
Littering	1			1
Overdose	1			1
Property-Lost	1			1
Arson		1		1
Assault-Aggravated		2		2
Burglary-Residence		3	1	4
Court Order Process		1		1
Criminal Nuisance		1		1
Custodial Interference		1		1
Minor in Possession of Tobacco		3	1	4
Ordinance Violation		1		1
Parking Violation		2	3	5
Animal Related		1		1
AOA		1	2	3
Bite Case			1	1

Burglary-Business		1	2	3
Child Abuse		1	2	3
Compliance Check			1	1
Cybertips	1		2	3
False Reporting			1	1
Found Person			1	1
Furnish Tobacco to Minor	1			1
Indecent Exposure			1	1
Miscoduct w/Weapons		1		1
Motor Veh Collision-Injury H/R			1	1
Motor Veh Collision-Non Injury			3	3
Motor Veh Collision-PP H/R			1	1
Suicide-Attempt		1		1
Threatening or Intimidating			1	1
Traffic Citation		1	2	3
Traffic Incident			3	3
Grand Total	165	137	134	436

Officer Initiated Calls – Out of the Incident Reports (calls), the types below are calls initiated by the Officer, not by public request.

CALL TYPE	JAN	FEB	MAR	TOTAL
Field Interview	110	87	119	316
Traffic Stop	518	479	542	1539
Grand Total	628	566	661	1855

Tickets - Breakout Type

TYPE OF TICKET	JAN	FEB	MAR	TOTAL
Civil Traffic	150	177	179	506
Criminal Citation	17	12	27	56
Parking	39	27	53	119
Written Warning	16	180	173	369
Animal Control/Warning	7	9	6	22
Citation		1		1
City Code	5	5	1	11
Criminal Traffic	13	6	6	25
Repair Order	9	11	18	38
Grand Total	256	428	463	1147

Accidents

ACCIDENT TYPE	JAN	FEB	MAR	TOTAL
Accident - Injuries		5		5
Hit and Run - No Injuries	4	3	5	12

Hit and Run - PP - No Injuries	3		1	4
Pedestrian - Injuries	1	1		2
Vehicle - Injuries	3		2	5
Vehicle - No Injuries	34	29	18	81
Grand Total	45	38	26	109

ACCIDENTS	JAN	FEB	MAR	TOTAL
Fatal Traffic Crashes	0	0	0	0
Alcohol-related Crashes	1	0	1	2
Speed-related Crashes	0	0	0	0
Grand Total	1	0	1	2

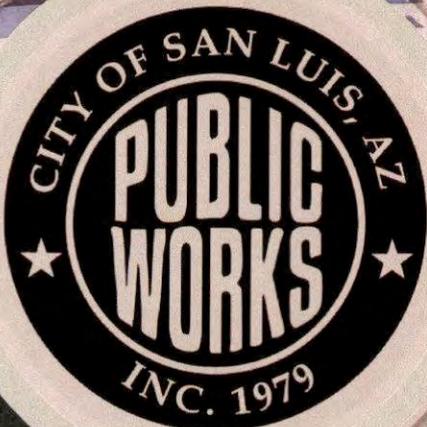
Top 10 Accident Intersections for 2024	# of Accidents (YTD)
N MAIN ST @ E CESAR CHAVEZ BLVD	6
N 10TH AVE @ E CESAR CHAVEZ BLVD	5
E CESAR CHAVEZ BLVD @ N 8TH AVE	2
N 4TH AVE @ E COUNTY 22ND ST	2
N 6TH AVE @ E URTUZUASTEGUI ST	2
N MAIN ST @ E COUNTY 22ND ST	2
N WILLIAM BROOKS AVE @ E C ST	2
E SAN PEDRO ST @ N 20TH AVE	1
N 10TH AVE @ E COUNTY 24TH ST	1
N 19TH AVE @ E JETT ST	1

PUBLIC SAFETY ANSWER POINT (PSAP) CALL SUMMARY:

Call count of calls taken by our communication center.

TYPE	TOTAL
911 Calls	1,001
Admin Calls	2,443
Walk-Ins	80
PD Calls	2,159
FD Calls	433

**MONTHLY
REPORT**



**PUBLIC WORKS
DEPARTMENT**

MARCH 2025

PUBLIC WORKS ADMIN

Water Division

- Well Site 5 New Well and Filtration System
 - Under Construction
- Well Site 7 new water storage tank - Under Construction
- Well Site 6 Storage tank rehabilitation - Under Construction
- Cesar Chavez Blvd. Water Main Improvements - Partnered with Engineering
 - Under Construction

Highway Users

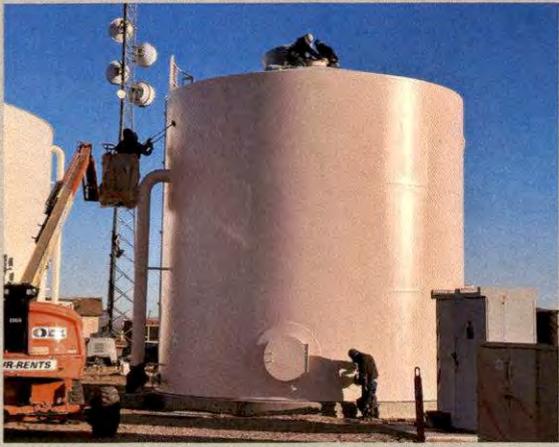
- Co. 22nd & 4th Ave Traffic Signal Installation Completed
 - Scheduled to be turned on 4/4/25
- Co. 22nd & 4th Ave Traffic Signal Intersection Improvements
 - Mayor & Council approved to award DPE Construction
 - Work scheduled to begin within 30 days
- Co. 22nd & Sidwinder Traffic Signal
 - Mayor and council approved to award Westmoor Electric.
 - Work scheduled to begin within 30 days
- 10th Ave Widening
 - Awarded to Dahl Robbins & Assoc.
 - 60% design complete



Wastewater Division

- Cesar Chavez Blvd. Wastewater System Improvements - Partnered with Engineering
 - Under Construction
- West Wastewater Treatment Plant Expansion - Design and Pre-construction services
- East Wastewater Treatment Plant Improvements - Under construction
- Lakin Lift Station Rehabilitation Project
 - In-house work by wastewater dept.





WATER DIVISION

Our water division received a total of 553 AZ Blue State tickets.

Promptly attended to ALLO calls regarding water main closures and openings due to broken lines at the following locations:

- 1615 'C' St.
- 1546 Washington Ln.
- 1589 Babbit Ln.
- 412 Aquila St.

Cut asphalt/concrete/installed monuments:

- 1517 Main St. (2)
- Cesar Chavez Blvd. & 6th Ave.
- 467 Cesar Chavez Blvd.
- 2000 Cesar Chavez Blvd.

To meet ADEQ requirements, water samples for free chlorine were collected to ensure compliance with regulations.

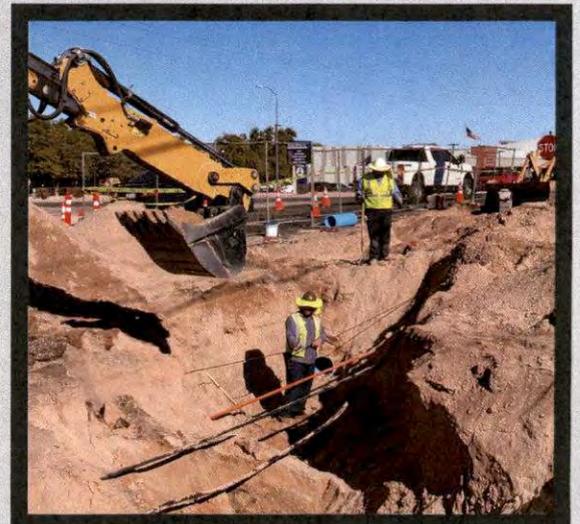
Assisted Yuma Valley Contractors with new 2M gallon water storage tank project.

For water treatment, we maintained daily distribution samples and monitoring to ensure the quality of our water.

Miscellaneous Projects

The water division continued inspecting and flushing fire hydrants, as well as inspecting water main valves in the following subdivisions:

- Los Mezquites 5 Subdivision
- Los Mezquites 4 Subdivision
- Bienestar 12 Phase 2 Subdivisions
- Cesar Chavez Blvd.



WASTEWATER DIVISION

Miscellaneous Projects

WW Treatment Plant:

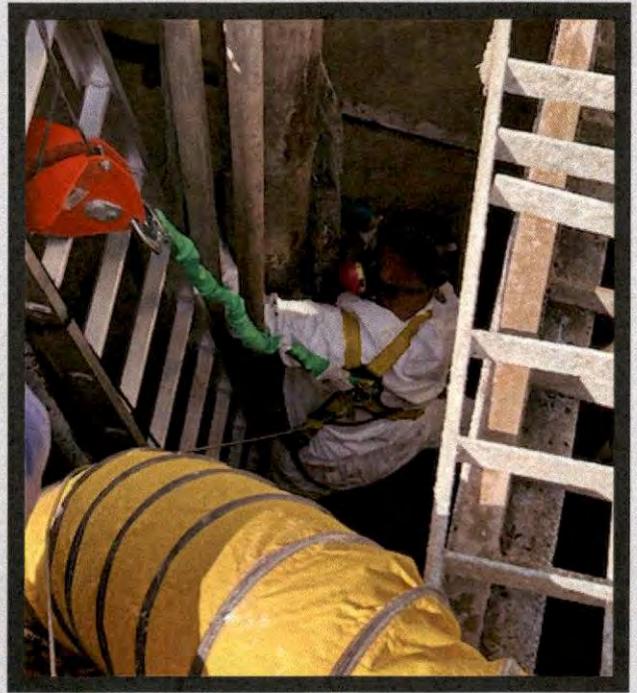
- Routine maintenance and readings
- Decant #3 registered alarm at West WWTP
- West WWTP dry sludge delivered to landfill
- Fumigation done by Roach Pest Control at both WWTPs

Lift Stations:

- Pump #2 registered overload at Los Olivos LS
- Pump #1 oil changed at Los Alamos LS
- Pump #2 overload replacement at Merrill LS
- 3 "A" generator serviced by DVPS at LS #3 - LS#3A

Wastewater Collection:

- Hidalgo Ave.
- Post Office
- Oak Ave
- Co 22nd St
- Beach St.
- Escondido St.



Our wastewater division received a total of 250 AZ Blue State tickets.

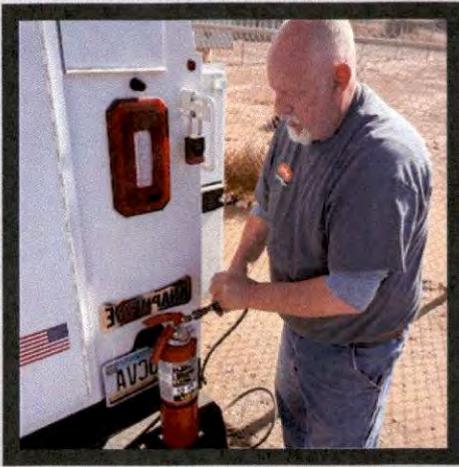
To meet ADEQ requirements, water samples from both treatment plants are being sent for testing.

The wastewater division assisted with CCTV inspections, cleaned laterals, and managed odor control.

Routine maintenance and inspections were conducted at our two treatment plants and 12 lift stations.

Yuma County Landfill
Dry Sludge: 40.99 tons
Grit: 24.09 tons





Metro Fire performed annual inspections of fire alarms, sprinklers, and extinguishers in all city buildings.

Inspections of various buildings are performed frequently and responded to requests made from several departments.

FACILITIES DIVISION

The facilities division is performing routine building repairs as needed.



IMSA performed annual maintenance at City Hall, Police and Fire gate doors.



Flooring at Parks Administration restroom was replaced.

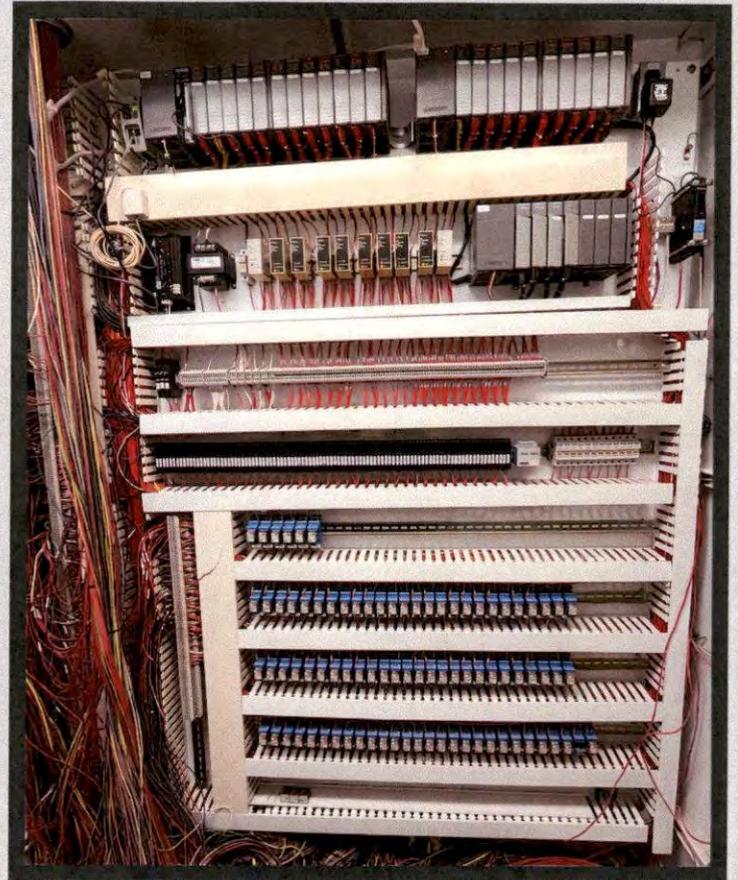
Building Maintenance

- **Pest Control Services on a monthly basis**
- **Light bulbs and ballasts replacements**
- **Daily cleaning and disinfecting offices**
- **Use of sweeper to clean city building parking lots**

ELECTRICAL DIVISION

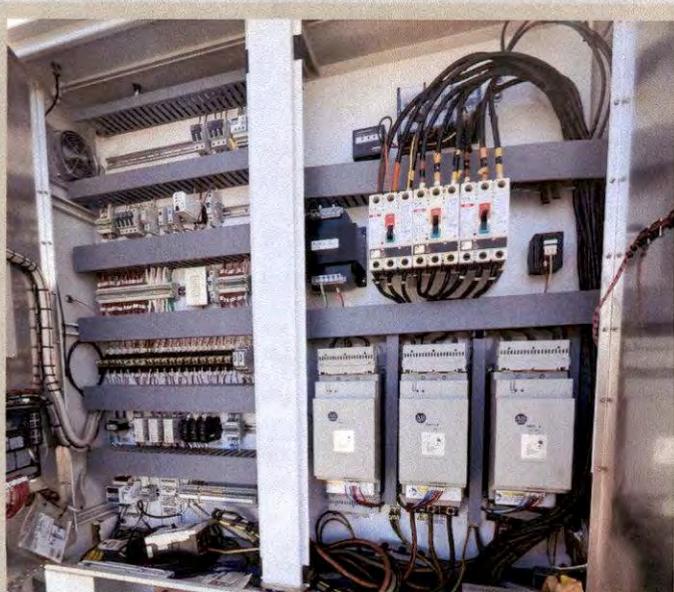
Water

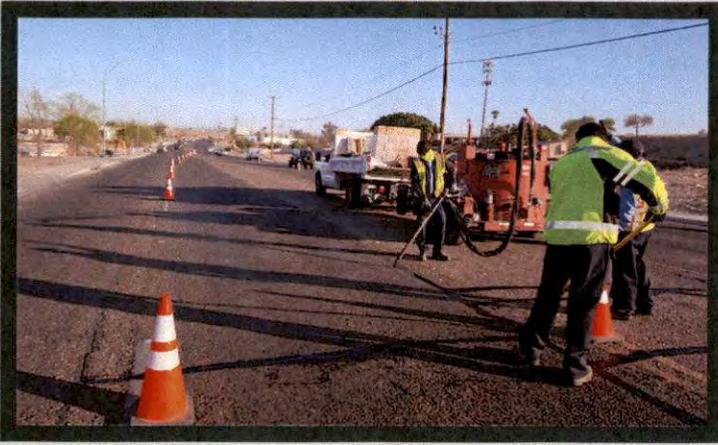
- **Well Site #2:**
 - Verified existing electrical lines that feed power to MTU system
- **Well Site #3:**
 - Assisted Shuck Drilling Co. with installing a new pump for Well #7
- **Well Site #6:**
 - Checked circuits that feed power to the existing tank, making sure power is off
- **Well Site #7**
 - Assisted ISCA Co. with removing and replacing VFD for reclaim pump #2
 - Troubleshot chlorine electrical panel, solenoid valve failed



Wastewater

- **Troubleshot:**
 - Decanter #3, mixer 2B, light poles, and water level indicator at WWTPs
 - Soft starter, electrical panel, transfer switch, electrogate, odor control vapex, OmiSite autodial, and motor saver at Lift Stations
- **Removed and Replaced:**
 - Mixer 2B at East WWTP
 - VFD for pump #2 at Well Site #7
 - Overload for pump #1 at Merrill Lift Station
- **Installed receptacles, switches and wallpack light at new chlorine bay room.**





HIGHWAY USERS DIVISION

Maintenance/Repairs/Daily Tasks

- Drainage improvement project started at Liberty ST & 7th PL
- Crack Seal in various city streets
- Sidewalk & asphalt repairs in various areas
- Covered potholes on city streets in various areas
- Covered graffiti at various areas
- Maintenance to wheat straw bales
- Assisted at Desert Cleanup Event



Removed Excessive dirt/trash

- 21ST Ave
- Ave F 1/2
- County 24th
- Ave F
- San Luis Ln
- Los Alamos St

The water truck continues its regular routes, as well as servicing additional areas as needed.

Our highway division has performed sidewalk repairs using quick patch concrete at multiple locations.



Special Project!
***32 yds of concrete were used
at 5th Ave & Kennedy Ln to
perform repairs.***

SOLID WASTE DIVISION

Our SW Crew collected a total of 936.48 tons of residential and commercial solid waste for the month of February

Solid Waste Routes

- ***Monday & Thursday***
- ***Tuesday & Friday***



All Solid Waste trucks are serviced and washed on Wednesdays.

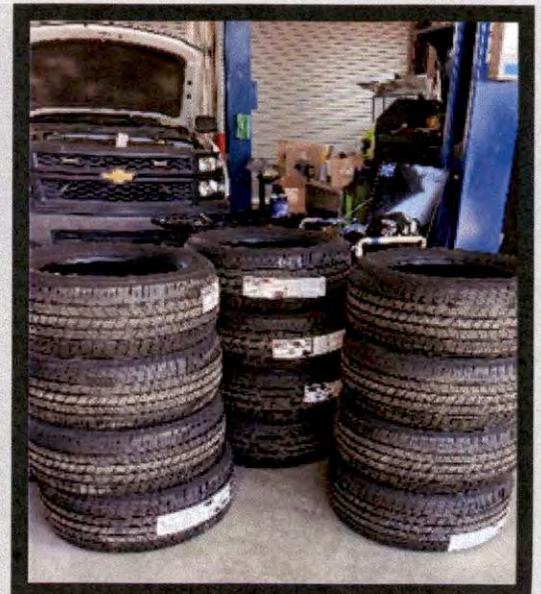


FLEET SERVICES DIVISION

117 vehicles were serviced for the month of March

Fleet Services attended to 19 Service Calls

6 vehicles are waiting on parts



Sweeper Route - March 2025

All logs available upon request.

Week of
3/3-3/7

4th Ave. to 8th Ave. (North of CC Blvd.)							
4th Ave.	4th Dr.	Ed Pastor Ave.	McCain Ave.	Deconcini Ave.	Sinoff Ave.	5th Ave.	
5th Dr.	California St.	Liberty St.	America St.	Guerrero Ave.	6th Ave.	Union St.	

Los Portales / Los Jardines							
Juarez St.	Merrill Ave.	Cuauhtémoc St.	F St.	E St.	D St.	Clavel Dr.	
Mirasol Ave.	Gladiola Dr.	Rosa Ave.	Los Jardines Ave.	Teresitas Ave.	Orquidea Ave.	West Canal Dr.	
C St.							

Los Alamos							
Los Alamos St.	Aguirre St.	Galindo St.	Uribe St.	Bermudez St.	Peralta St.	Edais St.	
Marquez Ave.	David Riedel Blvd.	Spencer Ave.	Barrios Ave.	Heredia Ave.	Hurtado Ave.	Vega Ave.	
Garcia Blvd.	Gonzalez Ave.						

Santa Cecilia #1 & #2 and Bienestar #10							
Aracely St.	Ortega St.	Hoyos St.	Nadine St.	Jett St.	Jaxon St.	Co. 24th St.	
19th Ave.	Jenkins Ave	Ave. F	Emanuel Ave.	Aramely Ave.	Santa Palmira St.	San Marcos St.	
San Diego St.	San Gabriel St.	San Fernando St.	Christian Ave.				

Los Olivos Dr. 8th Ave. - 10th Ave							
San Pedro St.	Los Olivos Dr.	San Francisco St.	Julian St.	E. Rolish St.	Garcia Ln.	Gonzalez Dr.	
Bernal Dr.	9th Ave.	Terrazas Dr.	Montana Dr.	Figueroa Dr.			

Week of
3/10-3/14

Ave. F to 20th Ave. (south of San Francisco St.)							
Emmanuel Ave.	Christian Ave.	19th Ave.	20th Ave.	San Francisco St.	Los Olivos Dr.	San Pedro St.	
Monreal Ln.	Udall Ln.						

Garcia Ln. to 10th Ave. (South of Cesar Chavez Blvd.							
Garcia Ln.	Babbitt Ln.	'C' St.	Bienestar Ln.	'D' St.	Kennedy Ln.	9th Ave.	
Fuentes Dr.	Ruby Ln.	Deena Dr.	Carrie Dr	10th Ave.			

6th Ave. - 8th Ave. (South of 'B' St.)							
Washington Ln.	San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.	
San Pablo St.	6th Pl.	7th Ave.	San Juan Ln.	Ppep Dr.	8th Ave.		

Garcia Ln. - 10th Ave. (North of U St.)							
Garcia Ln.	Monreal Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.	
Sanchez Dr.	Fuentes Dr.	8th Ave.	San Juan Ln.	Ppep Dr.	9th Ave.		

Santa Cecilia #3 & #4 (20th Ave - 21st Ave)							
Monreal Ln.	San Pedro Ln.	Los Olivos Dr.	San Francisco St.	Aracely St.	Ortega St.	Hoyos St.	
Nadine St.	Jett St.	Agave Ave.	Saguaro St.	20th Ave.	21st Ave.		

Week of
3/18-3/21

Ave F. (West of Ave. F)

R. Dodge Ave.	Dancil St.	Gutierrez Ave.	Hernandez St.	J. Harper Crt.	Escamilla Crt.	F. Sandoval Crt.
B. Holcom Pl.	Los Olivos Dr.	Harris Ave.	Emalie St.	Rolish St.	Blanca St.	C. Torres Crt

Plaza I, II, Rio Seco & Escondido

Beach St.	Escondido St.	Arden Ave.	Bentu Ave.	Cadena Ave.	Dimas Ave.	Piceno Dr.
Guiu Dr.	Lakin Dr.	Manzanita Dr.	Estrella Dr.	Dominguez Dr.	Sierra Vista Dr.	La Madera Dr.
Santa Fe Dr.	Rio Seco St.	Arena St.	Sol Ave.	Las Brisas Blvd.	Marea St.	Rio Seco St.
Ocotillo St.	Coyote Ave.					

6th Ave. to Ppep Dr.

Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Dr.
7th Ave.	Ppep Dr.	6th Ave.				

Ave F. (West of Ave. F)

I. Solorio Crt.	R. Grijalva Crt.	A. Aguirre Crt.	E. Lopez Crt.	J. Napolitano Blvd.	F. Padilla Ave.	Udall Ln.
Monreal Ln.	San Pedro St.					

Los Mezquites

San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.	Ortega St.
22nd Dr.	23rd Ave.	23rd TRL	24th Ave.			

Week of
3/24-3/28

Sidewinder Rd. to 10th Ave. (South of Co. 22nd St.)

Quintero Ave.	Torres St.	Ajaime St.	Sauceda St.	T.Luna St.	De La Vara Ave.	9th Ave.
Silva St.	Nydia Ave.	Krystal St.	Nickey St.	Torres St.	Rangel Ave.	Cristina St.
Georgina St.	Leandro Ave.	Dolores Ave.	Rangel Ave.	Montes Ave.	Zamora Ave.	Mendez St.
Beas St.	McGrady Ave.	Sandez Ave.	Cabello Ave.	Villareal Ave.	Stephens St.	Black St.
Ruiz Ave.	Lopez St.					

Rancho Los Oros & Los Portales

Ramona St.	Patricia St.	Genevive St.	Virginia St.	Nancy St.	Los Valles St.	Los Cerros St.
Las Praderas St.	El Chamizal St.	Los Montes St.	Los Portales Ave.	Los Corrales Ave.	San Felipe St.	Rio Sonora St.
Independence St.	Adobe St.	Aguila St.	Villa St.	Zapata St.	L.T. Hombres St.	Merrill Ave.

4th Ave. to 6th Ave.

Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Ave.
4th Ave.	4th Dr.					

Mesa St. to 4th Ave.

Mesa St.	Archibald St.	W. Brooks Ave.	2nd Ave.	4th Ave.	4th Pl.	Washington Ln.
San Luis Ln.	Urtuzastegui St.	'B' St.	'C' St.	'E' St.	'F' St.	

Bienestar #11 & #12 - Belleza Del Desierto #1 & #2

Emmanuel Ave.	E.Salazar Pl.	San Gerardo Ln.	Santa Sophia St.	Santa Anna Pl.	Santa Rosalina Ln.	San Antonio St.
San Diego St.	San Gabriel St.	Santa Palmira St.	Plumeria Ave.	San Marcos St.	Agave Ave.	Saguaro Ave.



CITY OF SAN LUIS, AZ
**HUMAN RESOURCES
DEPARTMENT**
YOUR FUTURE BEGINS HERE.

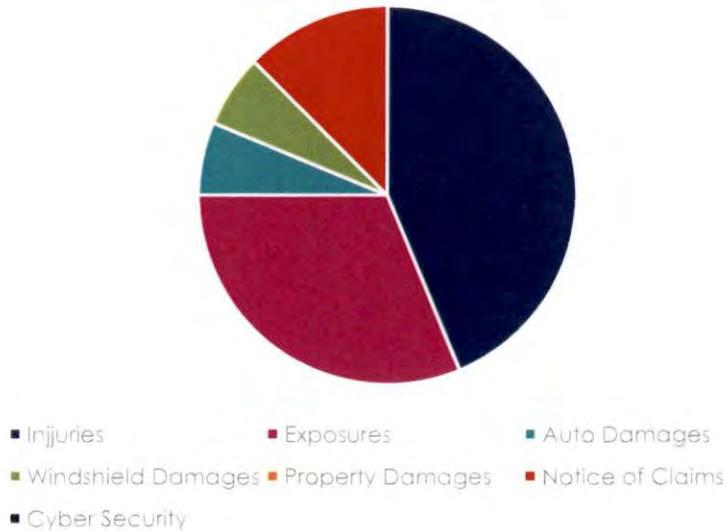
RISK MANAGEMENT OPERATIONS REPORT

MARCH 2025

CITY OF SAN LUIS | 800 E Cesar Chávez Blvd. San Luis, AZ 85349 | www.sanluisaz.gov

TOTAL CLAIMS REPORTED – MAR 2025	
Injuries	7
Exposures	5
Auto Damages	1
Windshield Damages	1
Property Damages	0
Notice of Claims	2
Cyber Security Claims	0
TOTAL	5

Claims Received - March 2025



SAFETY INSPECTION/WALKTHROUGHS – MARCH 2025	
Date	Location
March 4, 2025	Fire Dept - Auction Follow Up
March 11, 2025	Police Department – Auction Follow Up
March 21, 2025	Waste Water East Plant – OSHA PEPP Program
March 21, 2025	Solid Waste Division – OSHA PEPP Program
March 21, 2025	Highway Users Storage – OSHA PEPP Program
March 28, 2025	Fire Station # 1 – Auction Follow Up

HAZARD ASSESSMENTS

Chemical Storage Assessment

- A review of the chemical storage at the ACT Center was carried out to assess the storage requirements. The evaluation focused on determining the necessary conditions of proper storage as well as meeting safety compliance.

Gadsden Elementary School District – Reunification Plan Assessment

- At the request of the school district to use a city park for emergency action plan development, Risk Management conducted a liability and exposure assessment.
- This assessment is important to ensure that the use of a city park for emergency reunification is safe, properly managed, and compliant with liability and exposure risks. It helps identify potential hazards, protect public safety, and ensures the park is suitable and prepared for use in an emergency situation.

Hands-On Fire Extinguisher Demonstration Assessment – Fire Personnel

- At the request of the Fire Department, Risk Management conducted an assessment for a hands-on fire extinguisher demonstration, which will be held by the Fire Department for adult participants.
- A safety assessment for the fire extinguisher demonstration is important to identify potential hazards, ensure proper procedures are followed, and provide a safe learning environment. It helps evaluate risks, enhances participant safety, and ensures the demonstration meets safety standards, maximizing its effectiveness in training individuals to respond to fire emergencies.

ACT Cleanup Guidance/Hazard Assessment

- A housekeeping guidance was conducted at the ACT in collaboration with Administration and Facilities.
- Conducting a housekeeping guidance is crucial for maintaining a clean, organized, and safe work environment. It helps prevent accidents, improves efficiency, and ensures compliance with safety regulations. Proper housekeeping reduces hazards, minimizes risks of injury, and promotes overall workplace well-being. Regular guidance reinforces these practices, fostering a culture of safety and responsibility among employees.

K9 Training/Hazard Assessment

- A K9 training hazard assessment was conducted at the request of our Facilities team to evaluate potential risks to personnel, the public, or equipment that may be involved in the training.
- This assessment is important to identify and mitigate potential risks to personnel, the public, and city equipment during K9 training. It ensures a safe environment for all involved, helps prevent accidents or injuries, and ensures compliance with safety standards.

HAZMAT Storage Assessment

- A review of HAZMAT storage was conducted, and various agencies were contacted to explore options for compliant hazardous chemical storage solutions.
- HAZMAT storage is essential for safety compliance as it ensures hazardous materials are stored properly to prevent accidents, spills, or exposure. Proper storage minimizes health and environmental risks, ensures adherence to regulatory standards, and protects both employees and the surrounding community from potential hazards.

IN-PERSON SAFETY TALKS – MARCH 2025

Department	Topic
Parks Grounds	Common Causes of Accidents
Facilities	Common Causes of Accidents
Wastewater	Common Causes of Accidents
Fleet	Common Causes of Accidents
Hwy Users	Common Causes of Accidents
Water	Common Causes of Accidents
Solid Waste	Common Causes of Accidents

ONLINE (EMAIL) SAFETY TALKS – MARCH 2025

Department	Topic
All City Personnel	Common Causes of Accidents

MARCH 2025 TRAINING - ONLINE

Department	Topic
Court Personnel	Asbestos Safety
All Employees	Bloodborne Pathogens
All Employees	Personal Protective Equipment

MARCH 2025 – INJURY AND ACCIDENT INVESTIGATIONS

Date	Department
March 4, 2025	Highway Users Division - Ergonomics
March 10, 2025	Police department – Physical Activity Incident
March 12, 2025	Administration – Safe Lifting
March 13, 2025	Fire Department – Fall Safety
March 24, 2025	Police Department – Physical Activity Incident
March 25, 2025	Police Department – Physical Activity Incident
March 26, 2025	Police Department – Physical Activity Incident
March 30, 2025	Fire – Physical Activity Incident

FEBRUARY 2025 – PROPERTY DAMAGE INVESTIGATIONS

Date	Department
March 28, 2025	Hwy Users – Broken Windshield

NEW HIRE SAFETY ORIENTATION

Date	New Hires
March 12, 2025	5
March 13, 2025 (EMS Students)	5
March 18, 2025	1
March 26, 2025	1

MAJOR PROJECTS

SAFETY & RISK MANAGEMENT

- **Asbestos Assessment Project and proposals request**
 - An asbestos reevaluation process was carried out, and quotes were obtained from a local vendor to assist with the assessment, which will support the reevaluation of our Municipal Court building.
- **Confined Space Project**
 - Our Safety Officer conducted a confined space evaluation at the request of Public Works.
 - This evaluation is crucial because it helps identify potential hazards in confined spaces, ensuring the safety of workers who may need to enter these areas. It allows for proper risk management, the implementation of necessary safety measures, and compliance with regulations to prevent accidents, injuries, or fatalities.
 - The Confined Space Written Program was also reviewed and evaluated for the department. A follow-up meeting will be held with the department for further training requirements review.
- **Driver's License Inventory Review**
 - A driver's license inventory review was conducted by Risk. Conducting this inventory within the agency is important to ensure that all employees who drive for work purposes have valid, up-to-date licenses. It helps mitigate legal and safety risks, ensures compliance with regulations, and helps identify any potential issues such as expired or suspended licenses that could impact the city's operations or insurance coverage.
- **Health Care Facilities Fire Insurance Policy Renewal**
 - The annual Health Care Facilities Fire Insurance Policy was reviewed and renewed in partnership with the fire department.
- **Inflatable Rentals Review for insurance coverage with Recreation**
 - The insurance coverages or exclusions for event rentals like inflatables, and coverage requirements for upcoming events were reviewed and assessed in collaboration with the recreation team.
- **Hazard Communication Written Program Review**
 - An annual review of the program has been conducted by our Safety Officer to ensure that it remains up to date with any changes in regulations, new chemicals, or evolving workplace hazards. It helps identify areas for improvement, reinforces safety practices, ensures ongoing compliance with regulations, and keeps employees informed about potential risks, ensuring their continued protection.

- **Conference Room Operating Procedures for Department Reservations**
 - Conference room operating procedures were developed to help ensure efficient and organized use of the space. They set clear guidelines for scheduling, equipment usage, and maintenance. These procedures also help maintain a professional environment, improve productivity, and ensure the room is properly equipped and ready for meetings.
- **Heat Awareness Program Annual Review – OSHA**
 - An annual review of the heat awareness program was conducted with the help of our OSHA representative, to help ensure that it remains effective in preventing heat-related illnesses. It helps assess the program's relevance based on current conditions, identifies any gaps in training or procedures, and ensures compliance with health and safety regulations. Regular reviews also keep employees informed about updated safety practices and promote a proactive approach to managing heat risks in the workplace.

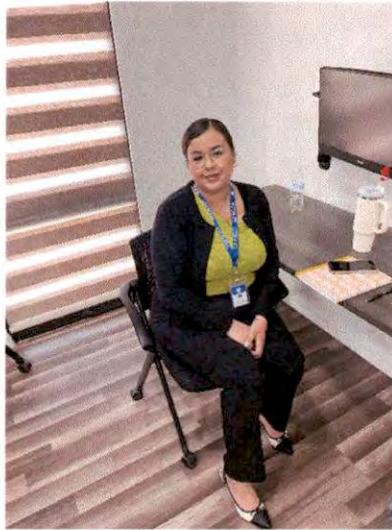
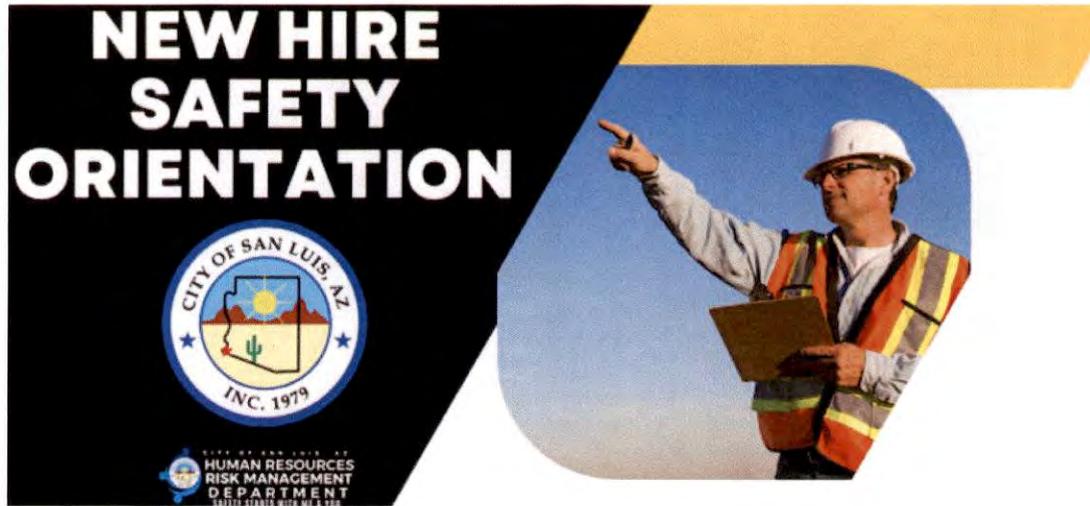
COMMUNITY FORUM – MARCH 2025



CONFINED SPACE ENTRY PROJECT – MARCH 2025



NEW HIRE ORIENTATIONS – MARCH 2025



MARCH SAFETY TALK

Common Causes of Accidents

Most Common Causes of Accidents:



1. IGNORING SAFETY PROCEDURES

Ignoring safety procedures puts everyone in danger. Always follow established protocols to protect yourself and others.



3. BEING OVERCONFIDENT:

Overconfidence can lead to dangerous situations. Believing "it won't happen to me" is a major contributor to accidents. Stay aware and humble when it comes to safety.



5. FAILURE TO PRE-PLAN WORK

Failing to pre-plan work, such as skipping a Job Hazard Analysis, can lead to safety risks. Always take time to plan your work and execute it accordingly.



7. PERSONAL DISTRACTIONS

Personal distractions, such as worries or talking with colleagues, can cause a loss of focus and lead to serious consequences. Always stay engaged and prioritize safety to avoid risks.

2. TAKING SHORTCUTS:

Taking shortcuts that compromise safety increases the risk of injury. Always follow proper safety measures, even if it takes more time.



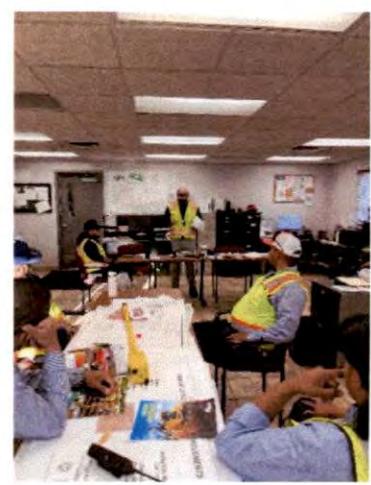
4. POOR HOUSEKEEPING:

A cluttered workspace creates hazards. Keeping your area clean and organized is essential for safety and fosters pride in your work.



6. STARTING WITHOUT CLEAR INSTRUCTIONS

Starting work without clear instructions can lead to accidents. Always ensure you have complete instructions and ask for clarification when needed to perform the job safely.





San Luis Municipal Court

March 2025 Monthly Update

Events:

- Judge Figueroa attended the Yuma Legal Futures hosted by Yuma County Superior Court
- Judge Figueroa swore-in 5 San Luis Police Department officers

Court Security Count:

- 1,482 patrons visited the courthouse
- 61 law enforcement checked in
- 23 events where contraband was located



Meetings:

- Attended Department Head Meetings
- Had a Criminal Justice Coordination Meeting with San Luis Police Department, the City Prosecutor’s Office, Defense counsel, City Attorney, and JP#2
- Court Administrator attended monthly state Limited Jurisdiction Court Administrator meeting
- Court Management met with the City Attorney to discuss updating/establishing local fees
- Court Management met with City IT concerning acquiring new microphones for the courtroom
- Court Management met with Yuma Municipal Court Management concerning improving court functions, case processing, and fostering continued municipal court collaborations
- Administrative Office of the Courts conducted the required 3-year security assessment of the courthouse with assistance from Yuma County Superior Court

Revenue:

Summary Allocation by Agency Report

SAN LUIS MUNICIPAL

From Date : 3/1/2025 To Date : 3/31/2025

Agency Code	Agency Name	GL Account Num	GL Account Name	Receipt Amount	Dishonored Amount	Adjusted Amount	Bond Forfeiture Amount	Net Amount	EXT. GL Account Num
Agency Name : Agency Not Assigned									
Sub Total:				\$6565.44		(\$2067.81)		\$4497.63	
Agency Name : CITY OF SAN LUIS ACCOUNTS PAYABLE									
Sub Total:				\$165.68		\$1101.25		\$1266.93	
Agency Name : CITY OF SAN LUIS FINANCE DEPT									
Sub Total:				\$25119.12		\$800.00	\$70.00	\$25989.12	
Agency Name : SPECIAL REVENUE COURT FUND									
Sub Total:				\$8203.20		\$12.00	\$54.00	\$8269.20	
Agency Name : STATE OF ARIZONA TREASURER									
Sub Total:				\$30967.16		\$154.56	\$26.00	\$31147.72	
Grand Total:				\$71020.60		\$0.00	\$150.00	\$71170.60	



San Luis Municipal Court

Updates:

- Obtained a Court Intern through AZ @ Work
- Judge Figueroa issued Administrative Order No. 2025-01 regarding Application of City of San Luis Personnel Rules and Administrative Regulations to Municipal Court Personnel

Trainings:

- Judge Figueroa attended the Legislative Teleconference hosted by the AOC
- Court Staff received training on Set Asides, Sealing of Records, and Expungement from the Yuma Municipal Court
- Court Staff received training on Time and Attendance from City HR
- Court Staff received asbestos training provided by City Risk